

DURHAM PUBLIC LIBRARY
MINUTES OF BOARD OF TRUSTEES MEETING
January 10, 2006

The meeting was called to order at 7:30 PM. Present were Jane Eriksen, Valerie Kilmartin, Lynn Johnson, Mary Ryan, Rosemarie Naples, David Turley, Anne Mueller, Robert Booz, and Mark McLaughlin. Lynn Stanwood was absent.

I. Public Comments – Jane Eriksen reported receipt of a thank you note from Valerie Kilmartin.

II. Minutes – Minutes of the November 14, 2005 Meeting were distributed and read. Rosemarie Naples moved that the minutes be accepted with the correction of a typographical misspelling of the name “Kristen” instead of “Christine Higgins”. Anne Mueller seconded. The motion passed unanimously.

III. Treasurer’s Reports

A. Treasurer’s Report – None presented.

B. Director’s Financial Report – Valerie Kilmartin presented the Director’s Financial Report for November and December 2005. She noted that there is an excess of fire extinguishers and that by a careful review with the Fire Department some can be eliminated to reduce the annual service fee.

IV. Librarian’s Report – Valerie Kilmartin presented the written November and December 2005 Library Director’s Report and the November and December 2005 Children’s Department Report.

V. Committee Reports

A. PALS- Jane Eriksen reported that PALS is working on obtaining restaurant commitments for Taste of Durham. There was a discussion about a special fund raiser at the Taste of Durham.

B. Building & Maintenance Committee- Valerie reported false fire alarm and fire alarm maintenance problems. The existing fire alarm system contains proprietary parts and controls and the company that made it is no longer in business. As a result having it serviced and preventing the false alarms is a problem. Also the fire alarm servicing is handled by a different company than the security alarm. Valerie has asked for quotes for alternate systems. Bob Booz moved that Valerie continue to solicit bids for alternate fire alarm equipment. Rosemarie Naples seconded. The motion passed unanimously. Valerie also reported that the town crew removed the water from under the elevator.

VI. Old Business

A. Entry furniture – Tabled discussion until the next meeting.

B. Website Project Update – Valerie Kilmartin reported that we are waiting for a particular software program before the project can proceed further.

VII. New Business

A. Budget 2006-2007- Valerie Kilmartin proposed simplification of some unclear / inconsistent / redundant budget line items to more accurately reflect actual usage. Rosemarie Naples moved that Valerie Kilmartin submit the budget to the Board of Finance as presented to the Board of Trustees with the written explanations as given. Dave Turley seconded. The motion passes unanimously.

Anne Mueller moved that the Board go into executive session to discuss personnel issues. Lynn Johnson seconded. The motion passed unanimously. The Board went into executive session at 8:45 PM. The Board came out of executive session at 9:05 PM.

The Board's next scheduled meeting will take place on Tuesday, February 14, 2006 at 7:30 PM.

The meeting adjourned at 9:06 PM.

Respectfully submitted,

Mary B. Ryan, Recording Secretary