

DURHAM PUBLIC LIBRARY
MINUTES OF BOARD OF TRUSTEES MEETING
September 13, 2005

The meeting was called to order at 7:40 PM. Present were Jane Eriksen, Valerie Kilmartin, Anne Mueller, Lynn Johnson, Lynn Stanwood, Mary Ryan, and David Turley, and Mark McLaughlin. Rosemarie Naples and Robert Booz were absent.

I. Public Comments – Jane Eriksen reported that she received two correspondences. David Turley moved that the Board send dues to ACLB. Lynn Johnson seconded. The motion passed unanimously.

II. Minutes – Minutes of the July 12, 2005 meeting were distributed and read. Lynn Johnson moved that the minutes be accepted. Lynn Stanwood seconded. The motion passed unanimously.

III. Treasurer's Reports

A. Treasurer's Report – Anne Mueller presented her Treasurer's Report for the Final Quarter for the last fiscal year.

B. Director's Financial Report – Valerie Kilmartin presented the Director's Financial Reports for July and August 2005. She noted that electricity costs have been unexpectedly high.

IV. Librarian's Report – Valerie Kilmartin presented the written July and August 2005 Library Director's Reports and the July and August 2005 Children's Department Reports.

V. Committee Reports

A. PALS-Jane Eriksen stated that Taste of Durham will be the next fundraiser. David Turley suggested having a notice posted in the PALS store window reminding people that during the current United Way Pledge Drive patrons considered listing PALS as their charity of choice.

B. Building & Maintenance Committee- Valerie reported that during the regularly scheduled elevator inspection the inspector discovered water under the cabin floor. It must be removed. Valerie left a message for Kurt Bober however the Board recommended that she contact the fire department to remove the water.

VI. Old Business

A. Annual Report '04-'05 – The Annual Report was distributed for review in advance of discussion at the next Board Meeting.

B. Policy Approval – Anne Mueller moved that the Board accept the Library Meeting Room Use Policy and Procedures. David Turley seconded. The motion passed

unanimously. Anne Mueller moved that the Board accept the Unattended Children Policy. Mark McLaughlin seconded. The motion passed unanimously.

C. '05-'06 Goals – Valerie Kilmartin presented her written list of 2005-2006 Goals.

VII. New Business

A. One Book / One Community- The Durham and Middlefield libraries in conjunction with CHRS will be hosting a two community-wide reading and discussion program. The book chosen to launch this program is Durham resident Michael Good's Search for Maj. Plagge.

B. Website Project update- Valerie Kilmartin reported the results of her inquiries to date on updating the existing library website to one that is more interactive and capable of updating by the library staff. She showed the Board a site that has the interactive features she is looking for. Mark McLaughlin made various recommendations of additional information Valerie needs to obtain as part of presenting a proposal to the Board.

The Board's next scheduled meeting will take place on Tuesday, October 11, 2005 at 7:30 PM.

The meeting adjourned at 9:10 PM.

Respectfully submitted,

Mary B. Ryan, Recording Secretary