

**DURHAM PUBLIC LIBRARY  
MINUTES OF BOARD OF TRUSTEES MEETING  
FEBRUARY 8, 2005**

The meeting was called to order at 7:40 PM. Present were Jane Eriksen, Valerie Kilmartin, Anne Mueller, Lynn Johnson, Lynn Stanwood, Mary Ryan, Rosemarie Naples, Robert Booz, and David Turley. Mark McLaughlin was absent.

**I. Public Comments** – The Board commends Laurie Stevens and PALS on the fantastic job they performed on Taste of Durham.

**II. Minutes** – Minutes of the January 18, 2005 Special Meeting were distributed and read. Rosemarie Naples moved that the minutes be accepted. Anne Mueller seconded. The motion passed unanimously.

**III. Treasurer's Reports**

**A. Treasurer's Report** – Anne Mueller presented her Second Quarter Treasurer's Report

**B. Director's Financial Report** – Valerie Kilmartin presented the Director's Financial Report.

**IV. Librarian's Report** – Valerie Kilmartin presented the written January 2005 Library Director's Report and January 2005 Children's Department Report. The Board discussed the graduated change from stamped due dates to printed due date receipts of borrowed books. The Board also discussed Valerie's proposed "Fast Track" 7-day books.

**V. Committee Reports**

**A. PALS-** Jane Eriksen stated that Taste of Durham was very successful although final numbers were not yet available.

**B. Building & Maintenance Committee-** Valerie reported that she spoke with Trane and requested a specific proposal for the HVAC system repairs/upgrade. Cromwell Energy visited the library to examine the HVAC system and will be preparing recommendations and a proposal. David Turley inquired whether the Library Director should approach the Garden Club about taking care of the library gardens. It was suggested that Lynn Stanwood approach the Garden Club on behalf of the library.

**VI. Old Business**

**Budget 05/06** – Valerie Kilmartin and Jane Eriksen will be presenting the Library's 05/06 Budget as approved at the previous Board Meeting to the Board of Finance on Wednesday, February 9<sup>th</sup>.

**VII. New Business**

**Memorial Request** – The family of Lois Ida Schilling requested that special book plates be placed in the books purchased with her memorial funds. Bob Booz moved that the Board accept the requested Lois Ida Schilling memorial book plates for placement in books purchased in her memory so long as the traditional Durham Public Library

memorial book plate is also placed in the books. Rosemarie Naples seconded. The motion passed unanimously.

The Board's next scheduled meeting will take place on Tuesday, March 8, 2005 at 7:30 PM.

The meeting adjourned at 9:15 PM.

Respectfully submitted,

*Mary B. Ryan, Recording Secretary*