



# HISTORIC DISTRICT COMMISSION

TOWN HALL, DURHAM, CT 06422

Established 1973. Entered in the National Register of Historic Places in 1986

1 May '09

Dear Historic District Residents, Durham Residents and Town Officials,

We members of the Historic District Commission are pleased to work to preserve, protect and promote our lovely historic center. We would like to take this opportunity to express our determination to be increasingly vigilant in performing our responsibilities. Compliance with, and enforcement of, regulations will be rigorously pursued.

We ask the cooperation of all of you in embracing the application process for projects within the district, and also for your help in making us aware of any new projects we might not have noticed. Following are some highlights from a pamphlet entitled *Welcome to the Historic District*, describing our general parameters. This pamphlet is available at the Town Clerk's Office.

***Powers of the Commission:** No building, structure, i.e. detached auxiliary building, sign, fence, wall, above-ground utility structure, swimming pool, or external lighting for same or parking area shall be erected, altered, restored, removed or demolished within the District until after an Application for Certificate of Appropriateness (APCOA) has been submitted to the Commission and approved. Such approval will be made known by the issuance of a Certificate of Appropriateness (COA) by the Commission. Each APCOA shall have a public hearing prior to deliberation by the Commission. The Commission cannot consider interior arrangement, usage, or the color of exterior paint.*

***Application Process:** APCOA forms are available in Town Hall at the Town Clerk's Office. An APCOA must be submitted to the Commission Chairman at least fifteen days prior to the date of the next regularly scheduled meeting to allow publication of the Legal Notice for a Public Hearing. Applications must be accompanied by drawings showing the nature of the work to be performed, as well as a list of materials to be used. APCOA's are not required for maintenance or repair work which does not involve a change of existing design, exterior materials, outward appearance or the installation of temporary signs permitted by the Durham Zoning Regulations.*

Thank you for your help.

Sincerely,

Duncan Milne  
Chairman  
Durham Historic District Commission

DM: pd