

**Town of Durham**  
**Historic District Commission**  
Meeting Minutes  
*Thursday, July 7, 2005*

**Call to Order:** The meeting was called to order at 8:00 PM by Chairman Alan Reed at the Durham Public Library.

**Roll Call:** Members present: Trish Dynia, Norman Jason, Duncan Milne and Alan Reed. Alternates present: Clay Howe and Gordon Wolfgang. Members absent: Linda Bertelsen and George Zeeb.

**Others Present:** Applicant Daniel Dykas.

**Seating of Alternates:** Gordon Wolfgang was seated.

**Legal Notice:** The Secretary read the call of the public hearing and Chairman Reed opened the public hearing at 8:05 PM.

***Public Hearing on APCOA #309, presented by Daniel Dykas relative to replacing all windows in their home at 168 Main Street. 6, North Side of 58 Main Street:*** The applicant stated that he wishes to replace each of the home's windows with vinyl clad, glass, custom windows, with a 6 over 6 grill fixed between the interior and exterior glass panels, built to fit each opening. The current exterior wood trim would remain, where possible. The current windows are 2 over 2 with wooden grills inside and out.

Duncan Milne displayed two examples of 6 over 6 glass windows with wood mullions inside and out to provide the Commission with a visual example of what is commonly found on homes in the historic district. Using these examples as a model, members agreed that the interior grills would not be appropriate.

Commission members Duncan Milne and Gordon Wolfgang advised the Commission and the applicant regarding sources for appropriate, cost efficient windows which would include an exterior vinyl grill. It was noted that the interior grill was not within our jurisdiction.

A motion was made by Norman Jason, seconded by Alan Reed, to close the public hearing.

**Discussion of APCOA #309:** After a brief discussion, the following motion was made by Duncan Milne:

*Regarding Daniel Dykas's application for replacement windows for their 168 Main Street residence, we approve the following outline window specifications:*

- *Vinyl custom windows, built to fit each opening*
- *Insulating low E glass*
- *Double hung*

- *Authentic molded profile mullion grills permanently bonded to the exterior of the glass*
- *If replacement is necessary of exterior casings, use flat 5/4 x 4 with traditional sill applied separately from the window, field fabricated by G.C., using painted cedar or “synboard” (Azek). Trish Dynia seconded the motion and it was passed unanimously.*

**Approval of Minutes:** A motion was made by Gordon Wolfgang, seconded by Norman Jason, to approve the June 2, 2005 minutes as submitted. The motion passed unanimously with Trish Dynia and Norman Jason abstaining.

**New Business:** Duncan Milne volunteered to compose window and siding guidelines for the Commission’s review. Trish Dynia volunteered to compose satellite dish guidelines, also for the Commission’s review.

**Old Business:** Chairman Reed reported that he had purchased stationary and envelopes for the Commission, which were paid out of the current budget line item for office supplies. He also reported that the bill for the new Historic District Walking Brochure will be paid utilizing a \$500 donation from the Durham Fair Foundation, \$550 from our current Programs line item, with the remainder of \$690 coming from the 2005-2006 budget via the Programs line item.

Chairman Reed also noted that the cost to the Commission for brochure publication is \$1.70 each. At a future meeting the Commission must discuss how to defray the costs of future publication.

The Commission must also discuss plans for introducing the brochure to the public.

**Adjournment:** The meeting was adjourned at 8:55 PM.

Respectfully submitted,

Patricia Dynia

*Cc: Town Clerk*