

DURHAM CEMETERY COMPANY
MEETING MINUTES
September 14, 2005

President Barbara Olsen, at 7:30pm at the Durham Public Library, called the meeting to order.

Officers and Directors Present: Lew Hinman, Dolores Caturano, Laura Francis, Bob Atwell, Barbara Olsen, Tom Palmieri, Mary DiMella, Doug Harmon, Ann Shepardson, Art Bielefield, Phyllis Naples-Valenti, Peg Atwell
Also present: Ken Jay and Sue White

Barbara Olsen opened the meeting with a moment of silence to mourn the passing of Robert White. Bob was a long time officer and director of the Durham Cemetery Company as well as serving as Sexton for many years. Bob's service to the Town of Durham and particularly its cemeteries is commendable.

Barbara Olsen also reported that the White burial was in the wrong location in the 4-plot White Family Plot. A motion was made by Laura Francis and seconded by many to rectify the mistake at no cost to the White family. The motion passed with a unanimous vote.

Bob Atwell then made a motion which was seconded by Phyllis Naples-Valenti to reimburse Lillian White for the initial grave opening (\$500.00) in appreciation for her husband's many years of service to the Durham Cemetery Company. The motion passed with a unanimous vote.

Secretary's Report: A motion was made and seconded to accept the minutes of 5-4-05. The motion passed unanimously.

Sexton's Report:

1. Ken Jay submitted a report that there was one cremation burial, three full burials and seven lots sold at Mica Hill Cemetery. A new flag was installed at Mica Hill Cemetery. All cemeteries were mowed and maintained during the summer months.
2. Art Bielefield asked Ken Jay to grade his family plots and straighten his stone that may have been hit by a piece of equipment. Also, he suggested the trees around the sign and flag pole should be trimmed. Barbara Olsen agreed to call a tree service (Raiola).
3. Peg Atwell reported that the Historical Society house that borders the Center cemetery also been hit by mowing equipment. Ken Jay assured her that he will address that situation.

A motion to accept the Sexton's report was made and seconded. The motion passed unanimously.

Treasurer's Report

1. Tom Palmieri reported that dividends and interest income should remain stable even if the market declines. He met with a financial advisor and has decided not to make any changes to the securities schedule except to change the Fidelity accounts to Advest. At that time, Tom and the advisor will analyze what to do with the funds. He is watching ATMI and Zygo to rebound a bit more before selling.
2. Tom Palmieri presented the year end report. He will schedule a time with Tom Anderson to perform an internal audit.

A motion was made and seconded to accept the treasurer's report. The motion passed with a unanimous vote.

President's Report

1. Barbara Olsen appointed Laura Francis, Tom Palmieri and Doug Harmon to a nominating committee which shall report at the next meeting.

A motion was made and seconded to accept the President's report. The motion passed with a unanimous vote.

Old Business

1. The Long Range Planning Committee did not meet over the summer and had no report.
2. Barbara Olsen researched other cemeteries and discovered that the increase for the cost of opening a grave (Hazelwood \$500.00) is not out of line. Tom Palmieri made a motion which was seconded by Bob Atwell to increase the fee for grave opening to \$600.00. The motion passed with a unanimous vote.
3. Dolores Caturano reported that there will be a work day on October 15, 2005 from 9:30-11:00. Her plan is to winterize the gardens with mulch and trim the spirea.

New Business

None

A motion was made, seconded and passed to adjourn at 8:20 p.m.

Submitted by Laura Francis, Secretary