

DURHAM CEMETERY COMPANY
MEETING MINUTES
March 7, 2007

President Barbara Olsen, at 7:30pm at the Durham Town Hall, called the meeting to order.

Officers and Directors Present: Barbara Olsen, Richard Olsen, Laura Francis, Tom Palmieri, Hugh Curley, Dolores Caturano, Kim Garvis, Greg Burritt, Simone Howe, Ken Jay, Sexton

Secretary's Report: A motion was made and seconded to accept the minutes of November 2, 2006 with the following correction: Change the 9th paragraph, last sentence to read "However, Mr. Gibbons stated that he would stay on a commission fee structure vs. a fixed service." A motion was with a unanimous vote with proper abstentions by the new members.

Sexton's Report: There were two cremations at Center Cemetery. There were three burials and four lots sold at Mica Hill Cemetery. Fall leaf cleanups were completed at all three cemeteries. The new numbered lot markers for Block 7 were received and installed in December at Mica Hill Cemetery. A motion was made, seconded and approved with a unanimous vote to accept the Sexton's Report as submitted.

Treasurer's Report: Tom Palmieri reported nothing noteworthy for income and expenses for the first six months of the fiscal year. The market value of the investment portfolio is approximately \$1.1 million. It grew in value approximately 12% which far exceeded expectations. ATMI was sold in November and there were no new purchases. Dividend income is on track as budgeted.

Tom asked for advice on a potential sale of the Home Depot holdings. Mr. Gibbons recommended against a sale because the new management shows promise for increased stock values. Tom will meet with Dick Gibbons and his partner.

A motion was made, seconded and approved with a unanimous vote.

President's Report:

1. Barbara Olsen asked Ken Jay to prepare his proposal for services for the May meeting.
2. David Ward of Graver and Ward, will attend a meeting at Mica Hill Cemetery on March 28, 2007 at 2:00pm to begin the process of mapping out the remaining land. Barbara encouraged all to attend if possible.
3. Planeta Electric has replaced the flag light fixture in the Center Cemetery for \$259.29.

Old Business:

1. Dolores Caturano set the date for the next workday for Mica Hill Cemetery for April 14, 2007 at 9:00am. Ken Jay offered his gas powered hedge trimmers for our use. Greg Burritt volunteered for that job. It was unanimously agreed to reimburse Dolores Caturano for the cost of sharpening her pruning shears. Barbara and Dolores agreed to request a delivery of mulch from the Town of Durham. Tom Palmieri offered to spread it if Lew Hinman couldn't secure some help from the Boy Scouts. Ken Jay recommended calling a company called MulchMaster to spread the mulch. He also recommended a pre-emergent spray application to control the proliferation of weeds.
2. Barbara Olsen agreed to contact the Tree Wardens regarding the tree by the stonewall next to the Town Hall. Many agreed that the tree should be removed prior to any repair on the stonewall.
3. Francis Miller will begin preservation work starting with the Chauncey crypt when the weather is better.

New Business:

1. Barbara Olsen received a letter from First Selectman Jim McLaughlin requesting a change in traffic pattern in the Center Cemetery to have the entrance come in from the south. Laura Francis made a motion, which was seconded by several to change the traffic pattern and secure signage for such. The motion was passed unanimously.

The meeting was adjourned at 8:30pm.

Post Meeting Note: Upon exiting the Town Hall, it was discovered that entrance and exit signs already exist. Laura Francis asked the First Selectman to direct public works to switch the signs.