

DURHAM CEMETERY COMPANY
MEETING MINUTES
November 9, 2005

President Barbara Olsen, at 7:30pm at the Durham Public Library, called the meeting to order.

Officers and Directors Present: Mary DiMella, Peg Atwell, Bob Atwell, Doug Harmon, Art Bielefield, Ken Jay, Tom Palmieri, Barbara Olsen, Ann Shephardson, Laura Francis, Dolores Caturano

Secretary's Report: A motion was made and seconded to accept the minutes of 9-14-05. The motion passed unanimously.

Laura Francis made a motion to accept the following meeting dates for 2006: March 1, May 3, September 6 and November 1. The motion was seconded and passed with a unanimous vote.

Sexton's Report: There was one cremation burial, one disinterment and one lot sold at Mica Hill Cemetery. Lawn maintenance was performed at all three cemeteries. Fall leaf cleanup has started and will continue at all cemeteries.

A motion to accept the Sexton's report was made and seconded. The motion passed unanimously.

Treasurer's Report: The stock portfolio is down approximately \$26,000. Based on his research, Tom Palmieri expects little to no growth over the next 6-9 months. Dividend interest is steady however. The Fidelity funds were moved over to Advest successfully. Tom will meet with the financial advisor soon to determine how to invest the cash accounts.

A motion was made and seconded to accept the treasurer's report. The motion passed with a unanimous vote.

President's Report

1. Barbara Olsen read a card of thanks from Lillian White. Ken Jay confirmed that the White burial site has been restored to the family's wishes.
2. The long range planning committee will meet during the winter months. Ken Jay commented that the need to plot out Block 7 is imminent. Barbara Olsen responded that the committee will make that a priority.

A motion was made and seconded to accept the President's report. The motion passed with a unanimous vote.

Old Business

1. Barbara Olsen accepted the report of the nominating committee to endorse Hugh Curley, Arthur Bielefield, Richard Olsen, B. Robert Atwell, Sr. and Phyllis Naples-Valenti as Directors for the 2008 term. They also endorse Barbara Olsen, President, Margaret Atwell, Vice-President, Laura Francis, Secretary, Mary DiMella, Assistant Secretary, Tom Palmieri, Treasurer and Tom Anderson, Assistant Treasurer.

A motion was made and seconded to accept the endorsements as recommended by the nominating committee. The motion as passed with a unanimous vote.

2. Dolores Catarano reported that the Mica Hill Cemetery looks wonderful. Dolores and Don Bastis did the fall maintenance. There have been numerous requests for more flowers. Dolores said she would incorporate flowering perennials in the spring planting program. Ken Jay said he would leave an old wheelbarrow at Mica Hill to help spread mulch.
3. Peg Atwell reported that Lori Chace is still working on cataloging the Center Cemetery.

New Business

1. Laura Francis gave a status report on the Town Hall Renovation project. The construction company has installed fencing around the building site to protect the cemetery. Although it appears to be closed off, entrance to the cemetery is still fully accessible to pedestrian traffic. The Directors and Officers agreed that the construction company should put a sign at the road closing site that explained how to get into the cemetery. Only pedestrian traffic will be allowed. If anyone needs to go in by vehicle, Larry Chevan, the Project Manager will clear the way.
2. Laura Francis received a request from Pam Ziemba to buy back her burial plot Mica Hill Lot 162B.

A motion was made, seconded and passed to buy back the plot provided that there are no issues that would prevent a resale.

A motion was made, seconded and passed to adjourn at 8:50 p.m.

Submitted by Laura Francis, Secretary