

Board of Selectmen's Meeting Minutes
7:00 p.m., Monday, June 23, 2008
3rd Floor Meeting Room, Town Hall

Meeting Minutes

Call to order and roll call

Laura Francis called the meeting to order and led with the pledge of allegiance.
James McLaughlin present. John Szewczyk absent.

Approval of the agenda

MOTION LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE THE AGENDA. ALL AYE

Public comments

None

Re-adopt Nondiscrimination Certification Resolution

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO RE-ADOPT NONDISCRIMINATION CERTIFICATION RESOLUTION. ALL AYE

Re-adopt Incumbency Certification

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO RE-ADOPT INCUMBENCY CERTIFICATION. ALL AYE

Approval of Authorizing Resolution granting permission to the First Selectman to enter into an agreement with the CT Department of Transportation for the Connecticut Clean Fuel Program

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO GRANT PERMISSION TO THE FIRST SELECTMAN TO ENTER INTO AN AGREEMENT WITH THE CT DEPARTMENT OF TRANSPORTATION FOR THE CONNECTICUT CLEAN FUEL PROGRAM. ALL AYE

Approval of annual tax abatement for Trinity Corporation per STM dated 3/1/93. Ordinance Providing for Abatement of Real Property Taxes on Certain Housing for Low or Moderate Income Persons or Families

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE ANNUAL TAX ABATEMENT FOR TRINITY CORPORATION PER STM DATED 3/1/93. ALL AYE

Approval for First Selectman to sign Middletown Area Transit Dial-A-Ride Transportation Agreement for FY08-09

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO GRANT APPROVAL TO THE FIRST SELECTMAN TO SIGN MIDDLETOWN AREA TRANSIT DIAL-A-RIDE TRANSPORTATION AGREEMENT FOR FY 08-09. ALL AYE

Emergency Management Deputy Director Appointment

Francis Willett, Director of Emergency Management requested that Frank Giantonio be appointed to the position of Deputy Director. F. Willett noted that former Director Steve Levy also agreed with this recommendation. L. Francis asked F. Giantonio about his certification. F. Giantonio stated he was not certified but would be taking on-line training. He also stated he has been a firefighter for 18 years in Manchester; a First Responder in the 8th District and Deputy Chief the last 5 ½ years. He is currently a member of Durham Volunteer Fire Department. He also was on the Board of Directors for 2 years and feels he has an extensive background in emergency services.

L. Francis thanked him for giving up his free time to serve the town.

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPOINT FRANK GIANTONIO AS DEPUTY DIRECTOR OF THE EMERGENCY MANAGEMENT DEPARTMENT. ALL AYE

Fiscal Analysis for May 2008

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE FISCAL ANALYSIS FOR MAY 2008. ALL AYE

The Board of Finance recommended the Selectmen call a town meeting to transfer \$310,000 from Reserve for Community/Senior Center and \$88,000 from Undesignated Fund Balance to a new fund set up to track expenses for the proposed Community/Senior Center land purchase.

Financial Analysis:

L. Francis summarized the report highlighting the following:

The Town of Durham, during the month of May, was a victim of fraud. A total of \$5,832.58 in fraudulent checks cleared against two of the town's accounts. Citizen's Bank has reimbursed the entire amount through their fraud department. The Town of Durham has implemented new policies and procedures with Citizen's Bank which will cross-reference our check registers against any check that is presented against our account in the future.

As of the end of May, 2008, we have spent 93.3% of our amended budget and have brought in 100% of our budgeted revenues. The significant items on the revenue side that generated additional revenue are conveyance tax, recreation, and elderly tax relief. The Town also received payment from a CRRRA class action suit that is currently listed in the overall revenue for the year.

There has been no change in Contingency since last month. At this point, the Board of Finance will wait until after the end of the fiscal year to balance any overages. Departments have been asked to ensure that projects are completed by the end of June and that invoices are received by the beginning of August. Department heads are reviewing their budgets in an attempt to complete open projects while staying within their budgeted appropriations.

Otherwise, there has been very little change in our financial situation during the month of May.

Set date and approve call for Special Town Meeting

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE CALL AND SET DATE OF JULY 7, 2008 FOR SPECIAL TOWN MEETING. ALL AYE

CALL TO A SPECIAL TOWN MEETING
TOWN OF DURHAM

A SPECIAL TOWN MEETING of the Electors and Citizens qualified to vote at Town Meetings of the Town of Durham will be held in the 3rd Floor Meeting Room, Town Hall, on Monday, July 7, 2008 at 8:00 p.m. for the following purpose:

1.) To approve the transfer of \$23,800 from Undesignated Fund Balance to 4081-472, 41 Main Street Well Water Monitoring as requested by the Board of Finance at their meeting June 17, 2008.

Laura L. Francis
First Selectman

John T. Szewczyk
Selectman

James W. McLaughlin
Selectman

Middletown Lodge No. 771 B.P.O. Elks request for nomination of Firefighter or Law Enforcement Officer of the Year

L. Francis asked the Board to think about anyone that they would like to honor for the Middletown Lodge No. 771 B.P.O. Firefighter or Law Enforcement Officer of the Year. The submission deadline is November 1, 2008.

Proclamation for Hal Levy

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE PROCLAMATION FOR HAL LEVY. ALL AYE

PROCLAMATION

WHEREAS, *HAROLD (HAL) LEVY*, a long time resident of the town of Durham, has devoted over 20 years to the Benchwarmers Club which supports Cuginchaug sports programs; and

WHEREAS, he graduated from Woodrow Wilson High School and the University of Connecticut, where he served as Editor for both school newspapers; and

WHEREAS, he was inducted into the Shoreline Conference Cross Country Hall of Fame, the Connecticut High School and College Softball Hall of Fame, the Connecticut High School Coaches Association Hall of Fame, the Branford Sports Hall of Fame and the Middletown Sports Hall of Fame, all for media contributions; and

WHEREAS, he has devoted over thirty years to the position of Executive Sports Editor of the Middletown Press Shoreline News, receiving numerous regional journalistic awards, and mentoring dozens of the finest sports journalists in the State of Connecticut; and

WHEREAS, he was the past President of the Connecticut Sports Writers Alliance, led the sponsorship of a scholarship program for students interested in journalism and received the organizations Art McGinley Award for Meritorious Service in 2000; and

WHEREAS, he has devoted countless hours to benefit high school sports programs; writing articles, promoting, managing, and being the official score keeper of various leagues and tournaments; and

WHEREAS, he believed that participation in sports can elevate the human condition and that amateur sports are noble, uplifting and improve the quality of life for participants and fans alike.

NOW, THEREFORE, WE, the Board of Selectmen, of the Town of Durham, proclaim June 26th, 2008 to be *Hal Levy Day* in the Town of Durham.

Laura L. Francis
First Selectman

John T. Szewczyk
Selectman

James W. McLaughlin
Selectman

Dated in Durham, Connecticut, this 23rd day of June, 2008.

Approval of Board of Selectmen meeting minutes June 9th and June 16th, 2008

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE MINUTES OF JUNE 9, 2008 AS AMENDED. ALL AYE

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO APPROVE MINUTES OF JUNE 16, 2008.

Old/New business

L. Francis discussed the following old business.

- 1.) The State of CT/DOT will be eradicating the crosswalk located on Route 17, located just north of Route 68 along with any associated warning signs per James McLaughlin's request of May 15, 2007.
- 2.) Two quotes for a Phase I Environmental Review of the Meetinghouse Hill Road property have been reviewed. The quote from Advanced Environmental Interface, Inc. of Middlefield for \$1800.00 was chosen.
- 3.) Public Work's summer help started June 23rd and Ellen Mauro is out on her honeymoon.
- 4.) The public works 14 year old boom mower has broken down and is too expensive to fix. We will be going out to bid on mowing services before a commitment to purchase a new one.

L. Francis discussed the following new business.

- 1.) Laura Francis, Janet Muraca, and Maryjane Malavasi attended grant training presented by the State of CT, Department of Economic Development.
- 2.) The Town Clerks office is currently interviewing for a summer intern.
- 3.) L. Francis attended a CIRMA workshop on liability for Parks & Recreation with Sherry Hill; attended training on town responsibilities regarding ADA Titles I & II; and also met with the State Labor Board to defend a union position to include more positions in the bargaining unit.

Selectmen's comments
NONE

Public comments
NONE

Adjourn
MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO ADJOURN MEETING AT 7:30 P.M. ALL AYE

Respectfully submitted:

Beth Moncata