

Board of Selectmen Meeting Minutes
March 31, 2007; 3rd Floor Town Hall

Meeting called to order at 11:00 am. Jim McLaughlin, Maryann Boord, and Renee Edwards present.

MOTION TO APPROVE AGENDA BY M. BOORD AND SECONDED BY J. MCLAUGHLIN. ALL AYE

BUDGETS (Capital Requests):

Budget 1565: Information Technology

R. Edwards stated that nearly half of the \$35,000.00 proposed for outfitting the conference/meeting room with audio/visual equipment was due to labor. She noted that the components proposed were excessive and unnecessary given our needs and the size of the meeting room. R. Edwards further stated that her number 1 priority would have been, if asked, the wiring for teleconferencing so that people could call into meetings. This item wasn't even in the proposal.

M. Boord suggested that \$3,000.00 be placed in Reserve to demonstrate our willingness to obtain equipment that is needed.

MOTION TO ADD \$3,000.00 TO RESERVE FOR INFORMATION TECHNOLOGY (AUDIO/VISUAL EQUIPMENT) BY M. BOORD AND SECONDED BY R. EDWARDS. ALL AYE

Budget 6700: Capital Improvements: Generator

J. McLaughlin explained that he is not ready to propose expenditure for a generator for emergency heat/air-conditioning and lighting for Town Hall. According to the Building Inspector, Town Hall was not wired for a generator hook-up and he has not finished specifying the requirements to bid out the project.

Budget 2560: Town Hall Expenses

M. French requested a capital expense of \$4,750 for reconstruction of the Tax Collector's window. The purpose was to increase the height of the outside counter, increase the depth of the inside counter, and decrease the size of the window for security reasons. The Board would like to see the area modified, but not reconstructed. They proposed that a

carpenter be asked to assess how to modify the existing space with a budget of no more than \$1,000.00. This money was placed in Town Hall Expenses, line 452.

MOTION TO ADD \$1,000.00 TO TOWN HALL EXPENSES (LINE ITEM 452) FOR MODIFICATION OF THE TAX COLLECTOR WINDOW AREA BY R. EDWARDS AND SECONDED BY M. BOORD. ALL AYE

Change of Venue for Special Town Meeting, April 9th, to the Durham Public Library

J. McLaughlin explained that he thought the size of the meeting room in Town Hall might be too small if a large number of people attended the Special Town Meeting.

MOTION TO CHANGE VENUE FOR SPECIAL TOWN MEETING ON APRIL 9th 2007 TO DURHAM PUBLIC LIBRARY BY J. MCLAUGHLIN AND SECONDED BY M. BOORD. ALL AYE

Authorize the First Selectman to Sign Personal Service Agreement for Durham Center Community Water Improvements with the DEP.

J. McLaughlin explained that this authorization was needed to receive funds from the STEAP grant for the water project.

MOTION TO AUTHORIZE FIRST SELECTMAN TO SIGN PERSONAL SERVICE AGREEMENT FOR THE DURHAM CENTER COMMUNITY WATER IMPROVEMENTS WITH THE DEP BY M. BOORD AND SECONDED BY R. EDWARDS. ALL AYE

Authorizing Resolution Re: Durham Center Community Water

MOTION TO SIGN AUTHORIZING RESOLUTION TO ENTER INTO CONTRACTS WITH THE DEP BY M. BOORD AND SECONDED BY R. EDWARDS. ALL AYE

Old/New Business

R. Edwards asked J. McLaughlin if he was planning to attend the RSD13 Budget Hearing on April 11. He stated that he was planning to attend. M. Boord and R. Edwards discussed plans to prepare a proposal to be submitted to the Board of Education on how to get the school budget passed.

Meeting adjourned at 11:40 pm. Renee Edwards