

BOARD OF SELECTMEN'S MEETING
6:30 P.M., MONDAY, MARCH 12, 2007
TOWN HALL, 3RD FLOOR MEETING ROOM

MEETING MINUTES

CALL TO ORDER AND ROLL CALL

J. McLaughlin called the meeting to order at 6:35 and led the meeting with the pledge of allegiance. Renee Edwards and Maryann Boord in attendance.

APPROVAL OF THE AGENDA

MOTION BY R. EDWARDS, SECONDED BY M. BOORD TO APPROVE THE AGENDA MOVING ITEMS #8 AND #10 TO ITEMS #6 AND #7. ALL AYES.

PUBLIC COMMENTS

Donia Viola stated that the District 13 budget increase was extravagant and she asked the Board of Selectmen, along with audience members, to attend the upcoming Board of Education budget meetings. She also stated that education was important but it leaves the town without monies to provide for other issues in town. She would like to proactive rather than reactive and bring the budget in within a reasonable rate of increase.

R. Primus commented that the Board of Selectmen met with the Chairman of the Board of Education on the morning of the budget presentation and they also attended the evening budget presentation. She stated that the Board of Selectmen met with Susan Viccaro on a monthly basis and although they cannot support a 6.7 percent increase, they would like to work with the Board of Education to find a budget that they could support.

Harry Hall asked if Middlefield felt the same. J. McLaughlin stated that First Selectmen Jon Brayshaw felt the same.

REGIONAL HEALTH DISTRICT EXPLORATORY COMMITTEE FINANCIAL REPORTING

Maryjane Malavasi started the presentation by reviewing the financial analysis that she prepared for the committee as follows:

| | Proposed 07-08 District Budget with Durham | Durham's Share based on Dept. of Health 2005 Population Figures | Durham's 07-08 proposed expenditures | Portion of Durham's 07-08 budget that will be covered by district | Portion of Durham's 07-08 budget to cover Satellite Office in Durham |
|-------------------------------|--|---|--|---|--|
| <u>Personnel</u> | | | | | |
| Director | \$74,160.00 | \$14,928.41 | 1 | 1 | |
| Admin. Assistant | 32,960.00 | \$6,634.85 | 15,413 | | 15,413 |
| Sanitarians | 248,232.00 | \$49,969.10 | 65,921 | 65,921 | |
| Total | \$355,352.00 | \$71,532.36 | \$81,335.00 | 65,922 | 15,413 |
| <u>Employee Benefits</u> | | | | | |
| Medical | \$77,119.00 | \$15,524.05 | 20,359 | 17,662 | 2,697 |
| Life | 1,971.00 | \$396.76 | 96 | 72 | 24 |
| Unemployment Compensation | | | 360 | 180 | 180 |
| Social Security (6.2%) | 21,851.00 | \$4,398.61 | 5,043 | 4,087 | 956 |
| Medicare (1.45%) | 5,111.00 | \$1,028.84 | 1,179 | 956 | 223 |
| Pension | 21,146.00 | \$4,256.69 | 4,067 | 3,296 | 771 |
| Total | \$127,198.00 | \$25,604.96 | \$31,104.05 | 26,253 | 4,851 |
| <u>Insurance</u> | | | | | |
| Workman's Comp | \$15,966.60 | \$3,214.08 | 2,563 | 2,528 | 35 |
| Liability | 12,341.00 | \$2,484.24 | | | |
| Bonding/Crime | 382.00 | \$76.90 | | | |
| Total | \$28,689.60 | \$5,775.22 | \$2,563.00 | 2,528 | 35 |
| <u>Operating</u> | | | | | |
| Office Rental | \$8,500.00 | \$1,711.05 | | | |
| Mileage | 8,575.00 | \$1,726.15 | 83 | 83 | |
| Fleet Maintenance/Gas | 1,400.00 | \$281.82 | 500 | | 500 |
| Office Equipment | 1,000.00 | \$201.30 | 784 | | 784 |
| Office Supplies | 2,500.00 | \$503.25 | 100 | | 100 |
| Environ. Prog. Equipment | 1,000.00 | \$201.30 | | | |
| Environ. Prog. Supplies | 1,000.00 | \$201.30 | | | |
| Chemical Supplies | | | 117 | 117 | |
| Medical Supplies (flu clinic) | | | 2,500 | 2,500 | |
| Medical Supplies (Hep B) | | | 3,000 | 3,000 | |
| Postage | 500.00 | \$100.65 | 75 | | 75 |
| Printing | 2,000.00 | \$402.60 | | | |
| Advertising | 1,600.00 | \$322.08 | | | |
| Professional Development | 2,400.00 | \$483.12 | | | |
| Professional Dues/Licensing | 1,800.00 | \$362.34 | 767 | 767 | |
| Lab Testing | 300.00 | \$60.39 | 500 | 500 | |
| Total | \$32,575.00 | \$6,557.35 | \$8,426.00 | 6,967 | 1,459 |

| | Proposed 07-08 District Budget with Durham | Durham's Share based on Dept. of Health 2005 Population Figures | Durham's 07-08 proposed expenditures | Portion of Durham's 07-08 budget that will be covered by district | Portion of Durham's 07-08 budget to cover Satellite Office in Durham |
|-----------------------------|--|---|--|---|--|
| <u>Contractual Services</u> | | | | | |
| Technology Support | 1,200.00 | \$241.56 | | | |
| Food Service | | | 883 | 883 | |
| Medical Advisor | 1,000.00 | \$201.30 | | | |
| Legal | 5,000.00 | \$1,006.50 | | | |
| Initial Financial Setup | 0.00 | \$0.00 | | | |
| Financial Consultation | 800.00 | \$161.04 | | | |
| Audit | 6,500.00 | \$1,308.45 | | | |
| ADP Payroll | 2,400.00 | \$483.12 | 194 | 146 | 48 |
| Carmody | 948.00 | \$190.83 | | | |
| Web Site | 750.00 | \$150.98 | | | |
| Fax Machine Maintenance | 269.00 | \$54.15 | | | |
| Office Support | 1,200.00 | \$241.56 | | | |
| Total | \$20,067.00 | \$4,039.49 | \$1,077.00 | 1,029 | 48 |
| <u>Utilities</u> | | | | | |
| Phone | 2,880.00 | \$579.74 | 480 | | 480 |
| Cell Phones | 2,000.00 | \$402.60 | 400 | 400 | |
| Internet Service | \$4,880.00 | \$982.34 | \$880.00 | 400 | 480 |
| Total | 568,761.60 | 114,491.71 | 125,385 | 103,099 | 22,286 |
| OPERATING TOTAL | | | | | |
| PER CAPITAL PAYMENT | | | | | 78,110 |
| TOTAL DURHAM EXPENSE | | 114,491.71 | 125,385 | 103,099 | 100,396 |

Populations: based on July 1, 2005 Dept of Health CT Population Estimates

| | | | |
|--------------|--|-------|--------|
| Clinton | 13,612 | | |
| Deep River | 4,714 | | |
| Durham | 7,266 | 10.75 | 78,110 |
| Old Saybrook | 10,512 | | |
| total | 36,104 | | |
| Durham's % | 20.13% used to calculate Durham's share of total district budget | | |

| Anticipated Durham Revenue Based on Connecticut River Area Health District's Fee Schedule vs. Current Durham Fee Schedule | | | | | |
|--|----------------------|-----------------|----------------------------|-------------------------|------------------------------------|
| | CT River Area HD Fee | Durham Activity | Durham Revenue in District | Current Durham Fees | Estimated Durham Revenue for 07-08 |
| Septic Systems | | | | | |
| Plan Review - Residential | \$75.00 | 30 | \$2,250.00 | | |
| Plan Review - Commercial/MultiDwelling | \$150.00 | 5 | \$750.00 | | |
| Subdivision Review per Lot | \$50.00 | 30 | \$1,500.00 | | |
| Permit to Install - Residential Repair | \$75.00 | 30 | \$2,250.00 | \$15.00 | \$450.00 |
| Permit to Install - Residential New | \$150.00 | 30 | \$4,500.00 | \$100.00 | \$3,000.00 |
| Permit to Install - Comm/Multi Dwell Repair | \$200.00 | 0 | \$0.00 | \$15.00 | \$0.00 |
| Permit to Install - Comm/Multi Dwell New | \$300.00 | 5 | \$1,500.00 | \$100.00 | \$500.00 |
| Soil Test per Lot | \$75.00 | 45 | \$3,375.00 | \$75,\$125 ave.\$100 | \$4,500.00 |
| Review per B100a | \$50.00 | 150 | \$7,500.00 | | |
| Wells | | | | | |
| Permit | \$100.00 | 30 | \$3,000.00 | \$25 | \$750.00 |
| Food Service | | | | | |
| | | | \$0.00 | | |
| Plan Review | \$150.00 | 2 | \$300.00 | | |
| Registration - Class I | \$100.00 | 2 | \$200.00 | | |
| Registration - Class II | \$150.00 | 4 | \$600.00 | | |
| Registration - Class III | \$200.00 | 4 | \$800.00 | | |
| Registration - Class IV | \$250.00 | 13 | \$3,250.00 | | |
| Temporary Vendor | \$50.00 | 100 | \$5,000.00 | | |
| Public Pools | | | | | |
| Inspection/License | \$75.00 | 1 | \$75.00 | | |
| Lodging | | | | | |
| Inspection/License | \$75.00 | 0 | \$0.00 | | |
| Day Care | | | | | |
| Inspection/License | \$100.00 | 4 | \$400.00 | | |
| Salons | | | | | |
| Inspection/License | \$100.00 | 5 | \$500.00 | | |
| Total Fees | | | \$37,750.00 | | \$9,200.00 |

| Analysis of Per Capita Costs to be paid by Durham Taxpayers | | |
|--|--|--|
| Durham's Per Capita Payment to the District | \$78,110 | 10.75 |
| Cost of Sattelite Office | \$22,286 | 3.19 |
| Total Cost for District | \$100,396 | 13.94 |
| | Per Capita Rate if Durham does NOT join the Health District | Per Capita Rate if Durham Joins the Health District |
| Total Expenses | \$125,385 | \$100,396 |
| Per Capita Rate | 17.41 | 13.94 |
| Total Fees | \$9,200 | \$37,750 |
| Per Capita Rate | 1.28 | 5.24 |
| Total Expenses | \$125,385 | \$100,396 |
| Total Fees | <u>\$9,200</u> | <u>\$0</u> |
| Net Expense | \$116,185 | \$100,396 |
| Per Capita Rate | 16.14 | 13.94 |
| Total Expenses | \$125,385 | \$100,396 |
| Total Fees | <u>\$9,200</u> | <u>\$37,750</u> |
| Total Taxpayer Burden | \$134,585 | \$138,146 |
| Per Capita Rate | 18.69 | 19.19 |

Durham Population : 7,200: based on July 1, 2005 Dept of Health CT Population Estimates

R. Edwards asked the committee what scenario of the analysis they wanted to present to the public. Did the committee want to show all of the analysis of the per capita cost? D. Levy commented that the analysis of per capita costs to be paid by Durham residents for total taxpayer burden would be too confusing to residents and if they didn't hear the actual presentation, it may be misunderstood. R. Edwards agreed and also stated that it should be made very clear that there will be many fees not currently being charged and that the town will not be receiving any revenue. M. Boord commented that she would like to have the entire presentation available for the public, but it would have to be condensed.

J. McLaughlin stated that there was a scenario missing. The \$37,750 counted as revenue was leaving the Town of Durham short \$37,750 because the town currently does not charge these fees. He went on to say that it makes a difference in how the town operates and that maybe the town should be charging additional fees. R. Edwards stated that the committee has looked at several options and they made the recommendation to bring this to a public hearing.

SET DATE & TIME FOR PUBLIC HEARING AND SPECIAL TOWN MEETING REGARDING JOINING A HEALTH DISTRICT

MOTION BY M. BOORD, SECONDED BY R. EDWARDS TO SET DATE OF MONDAY, MARCH 26, 2007 FOR PUBLIC HEARING REGARDING JOINING A HEALTH DISTRICT. ALL AYES.

MOTION BY R. EDWARDS, SECONDED BY M. BOORD TO SET DATE OF MONDAY, APRIL 9, 2007 FOR SPECIAL TOWN MEETING REGARDING JOINING A HEALTH DISTRICT. ALL AYES.

APPROVAL OF THE CALLS TO PUBLIC HEARING AND SPECIAL TOWN MEETING

MOTION BY R. EDWARDS, SECONDED BY M. BOORD TO APPROVE CALLS TO PUBLIC HEARING AND SPECIAL TOWN MEETING. ALL AYES.

DISCUSSION OF ADOPTING AN ORDINANCE FOR FIRE PROTECTION IN SUB-DIVISIONS & NEW CONSTRUCTION

J. McLaughlin stated that the Durham Volunteer Fire Company was requesting an ordinance that allows the DVFC to review any plans for a new subdivision to determine/certify that adequate water exists in the area. R. Edwards asked that she have some time to review the documentation. M. Boord stated that it was very clear, a great asset, and asked if Planning & Zoning had had a chance to review it. Harry Hall stated that the DVFC wanted to present it to the Board of Selectmen first. R. Edwards asked Harry Hall if the Commission even knew about the proposed ordinance and he said that they were not told by him so they probably didn't know. J. McLaughlin stated that he would talk to the Town Engineer, to Brian Curtis and to the Town Planner, Geoff Colegrove, and that he would also send to Town Counsel for review.

DISCUSSION OF ADOPTING AN ORDINANCE FOR EMS ABATEMENT

J. McLaughlin stated that Martin French, Tax Collector, was recommending that the Town of Durham amend the Code of Ordinances, Chapter 15, Section 6: Property tax relief for emergency service volunteers. Currently the town offers tax abatement and he was proposing to change to a tax exemption. The change in method would remove the need for the town to issue IRS 1099-misc. forms to all qualified volunteers and the subsequent filing of those forms by the volunteers.

M. Boord questioned page 2, "Question for the Board of Selectmen", including phrase to facilitate increases in the amount of tax relief allowed in the future. She stated that she would like to review any changes and did not agree with a blanket phrase.

MOTION BY M. BOORD, SECONDED BY R. EDWARDS TO SEND PROPOSED ORDINANCE TO TOWN COUNSEL FOR APPROVAL. ALL AYES.

AUTHORIZE THE FIRST SELECTMAN TO SIGN 2007 AGREEMENT BETWEEN THE METROPOLITAN DISTRICT AND THE TOWN DURHAM

M. Boord questioned whether the charge of \$6,000.00 for a set up fee for all non-district collections was included in fixed fee or was an additional charge. M. Malvasi stated that she was meeting with Geoff Colegrove from Midstate Regional Planning and she would discuss this with him and bring back to the Board of Selectmen at the next meeting.

DISCUSSION OF ADOPTING AN ORDINANCE FOR ALLOWING THE TOWN OF DURHAM TO RETAIN EXCESS TAX PAYMENTS \$5.00 OR LESS

J. McLaughlin read a recommendation from M. French, Tax Collector, recommending the Town of Durham adopt an ordinance allowing the town to retain excess tax payments provided the amount is

\$5.00 or below. R. Edwards stated that she would like an accounting of the comment raised in the recommendation letter that "the administration of these small-dollar refunds exceeds the amount of the refunds, actually costing all taxpayers more money." J. McLaughlin stated that he would send to Town Counsel for approval.

MOTION BY M. BOORD, SECONDED BY J. MCLAUGHLIN TO SEND PROPOSED ORDINANCE TO TOWN COUNSEL FOR APPROVAL. ALL AYES.

APPOINT EMERGENCY SERVICES FACILITIES COMMITTEE

J. McLaughlin read the names he thought should be on the committee. He also stated that M. Boord had commented that she thought a member of the Board of Finance should be on the committee. R. Edwards wanted to remind the Board of Selectmen that the Board of Finance had been asked before and were not able to commit because of time restraints and asked if it was necessary for the Board of Finance to be on the committee. J. McLaughlin stated that he thought the core should be made up of emergency services personnel. M. Boord disagreed and felt strongly about having a local taxpayer and a business owner as committee members. Steve Levy commented that he would be bringing his business owner knowledge along as a member. M. Boord went on to recommend Allen Fritts, DVFD, and Tom Palmieri, local taxpayer. She also recommended and introduced Steve Spooner a business owner.

Harry Hall recommended Rick Parmalee.

Following is the composition of the Emergency Services Complex Committee. They will be invited to attend the next Board of Selectmen's meeting of March 26th to develop a charge for the committee.

- Ø Harry Hall, DVFC, Fire Chief (U)
- Ø Frank Behrens, Durham Fire Company Trustee (D)
- Ø Scott Wright, DVAC (U)
- Ø Steve Levy, Emergency Management (D)
- Ø Steve Spooner, Public Representative (R)
- Ø Richard Parmelee, Public Representative (R)
- Ø Tom Palmieri, Public Representative (U)
- Ø Allen Fritts, Fire Company (R)
- Ø Dave Foley, Planning & Zoning (R)
- Ø Frank DeFelice, Public Safety (R)
- Ø Duncan Milne, Historic District Chair (R)

MOTION BY R. EDWARDS, SECONDED BY M. BOORD TO APPOINT HARRY HALL, FRANK BEHRENS, SCOTT WRIGHT, STEVE LEVY, STEVE SPOONER, RICHARD PARMELEE, TOM PALMIERI, ALLEN FRITTS, DAVE FOLEY, FRANK DEFELICE, AND DUNCAN MILNE TO THE EMERGENCY SERVICES COMPLEX COMMITTEE. ALL AYES.

PRESENTATION OF SALARY SURVEY RESULTS

Randi Frank, of Randi Frank Consulting, LLC presented a Classification & Compensation Study that she conducted over the last year. She started the presentation by stating that she was asked by the First Selectman, acting on behalf of the Board of Selectmen, to re-examine the responsibilities, salary and work performed by the town's 16 non-union positions. She then went on to explain the process; an orientation meeting with town officials and town employees was conducted to explain activities and objectives, review of position duties and responsibilities utilizing questionnaires and on-site interviews, preparation of updated job descriptions and review and comment from the affected employees, their supervisors, and the First Selectman, position rating and assignment to grade, provision of guidelines for updating and maintaining the position classification and compensation plan. She stated that she looked at the position and not the individual person. Salary surveys were mailed to the following towns: Chester, Deep River, East Haddam, Haddam, Hebron, Killingworth, Old Lyme and Portland. Job classifications were done by analyzing and measuring against a common set of criteria in a systematic and objective manner. Rating the positions was part of the classification plan. Each position was

assigned a degree of applicability by the rater of fourteen widely accepted factors used for rating municipal positions. Comparing the salary data from other towns then developed a compensation plan.

Kim Garvis asked if all assistant town clerks do passports and update websites. R. Frank responded that passports required the same kind of processing as other work but did state that she did not know if other towns are processing passports.

K. Garvis asked how the assistant tax collector and the assistant town clerk could be in the same grade. R. Frank stated that the average salaries are pennies apart, and that it was not based on the volume of work but the process of work.

Laura Francis stated that she thought Randi Frank was the correct person to do the study, the methodology was great, and that there was a lot of emotion about the study. She continued to say that she felt the conduct of the First Selectmen was deplorable, that the study had been in the building for six months, that it was disrespectful, and a violation of FOI, that the First Selectman did not share the study with her before the Board of Selectmen saw it. She went on to state that she at times felt that she should report this violation of FOI but in the spirit of cooperation she did not. She met privately with the First Selectman and did not get the courtesy of seeing the report and that it was a matter of public record.

J. McLaughlin stated that he certainly meant no disrespect and without having the final report he didn't feel that it should have been released before a final report was presented to the Board of Selectmen. He asked what good it would have done to deliver a draft. R. Frank stated that every town has these issues and Durham is not unique in deciding when and with whom first to show the report once it is final. L. Francis stated that most of the report was factual information and was not subject to change and that she felt it was based on sound methodology. What was the difference between a draft and a final copy? J. McLaughlin said it did make a difference and that the Board of Selectmen, who commissioned the study, should be presented first with the final report.

L. Francis stated there was a flaw in reporting and it should have been extended to the rest of the town hall staff. The study began a little less than 1 year ago with concern over the assistant town clerk's salary. When she was hired her pay grade and step value was based on/and paid out as similar positions within the current union contract. Those similar union positions were upgraded a pay grade and she requested that K. Garvis move up with those members. She asked why those two union employee positions were upgraded a full pay scale.

M. Boord commented that it was part of the union negotiations and the support for the upgrades were that these positions took on additional responsibilities. L. Francis then asked how did the positions materially change to justify the upgrade and how can she make this type of determination with her clerks position. J. McLaughlin responded that he couldn't answer this question. That this was done through a union negotiation team before he took office and did not know what the material changes were.

L. Francis stated that logic and evidence leads us to naturally assume that if the Town Clerk's position is upgraded that the Assistant Town Clerks position should also be upgraded. She expressed her concern for the health of our town hall staff, that salary is the largest expenditure, and the value to our community.

R. Edwards stated that comparing union positions to non-union positions retroactively is irrelevant and is of no value because the past is the past. Hiring a consultant was a big step that the town now has current job descriptions and a salary structure with which to go forward. She also stated that with this salary survey, we were in a better position with future union negotiations. R. Frank went on to explain the job descriptions and the steps.

K. Garvis stated that she has taken on additional duties, the website needs to be updated everyday and what value did the Board of Selectmen put on her duties. She was hugely offended and asked why didn't the Board of Selectmen value her position as much as the other union positions. R. Edwards asked K. Garvis if she was happy with her job description. K. Garvis answered that she is ok with her job description, but how can her salary be based on a job description and that she has been waiting a year for an answer. K. Garvis asked the Board of Selectmen to look at the two union positions in question. R. Edwards stated that adjustments in salaries would be resolved this budget season, but she would like the opportunity to review and discuss this with the other Board of Selectmen.

Fran Korn stated that the annual budget hearing was scheduled for April 16th and there was plenty of time to review and make changes. R. Frank recommended that the Board of Selectmen should not put personnel into a new grade unless the position changes, that they should do a step increase.

Martin French asked if the Board would consider creating an opportunity for employees to give their input and address their concerns on the survey. He thought that it was a good idea to invite non-union employees to a special meeting. R. Edwards agreed with this suggestion. M. Boord commented that the Board of Selectmen and the employees need an opportunity to review the study. R. Frank offered to meet with the employees to review the study if the Board of Selectmen chose to. L. Francis again stated her discontent with the handling of the survey.

F. Korn asked the Board of Selectmen what the process was that they were going to take. He commented that the Board of Finance finishes up with final departmental budgets soon and asked when the Board of Selectmen would be ready to make their final recommendations. He suggested a joint meeting of the Board of Finance with the Board of Selectmen with the intention of putting the survey into place. R. Edwards agreed on the joint meeting. M. Boord commented that the Board of Finance should have a complete understanding and that this was a precedent-setting move.

J. McLaughlin stated that copies would be made available to all employees involved in the survey along with the Board of Finance to review.

MOTION BY R. EDWARDS, SECONDED BY M. BOORD TO SET JOINT MEETING DATE OF MARCH 31, 2007 FOR THE BOARD OF SELECTMEN AND BOARD OF FINANCE TO DISCUSS SALARY SURVEY. ALL AYES.

CROOKED HILL ROAD AND 345KV TRANSMISSION LINE UPDATES

J. McLaughlin informed the Board that he received an email from Brian Curtis, Town Engineer, stating that he received a phone call from Brian Ferris, Developer of the Northern Heights project off Crooked Hill Road in Guilford, in which B. Ferris asked if a bank letter of credit would be acceptable for the bonds required by the agreement. B. Curtis commented that sometimes it is easier to collect on a letter of credit than a bond. J. McLaughlin stated that he would talk to G. Colegrove and the Town Attorney before bringing it to the Board of Selectmen.

J. McLaughlin also stated that Allen Fritts was organizing a meeting with the Ivy Way residents to discuss the alteration on their road when the new sub-division moves forward. A tentative date has been scheduled for April 5th at the town hall.

J. McLaughlin stated that he received a letter from Connecticut Light & Power stating that they were going to honor the request of Robert K. Francis and erect the new transmission line pole 50 feet to the west of its originally proposed location.

BUDGETS

Budget 2515: Employee Retirement Plan

MOTION TO APPROVE EMPLOYEE RETIREMENT PLAN FOR \$141,316 BY M. BOORD AND SECONDED BY J. MCLAUGHLIN. ALL AYE

Budget 2505: Social Security

MOTION TO APPROVE HEALTH INSURANCE BUDGET FOR \$118,649.00 BY R. EDWARDS AND SECONDED BY M. BOORD. ALL AYE

Budget 4000: Emergency Management

MOTION TO APPROVE EMERGENCY MANAGEMENT BUDGET FOR \$11,500.00 BY R. EDWARDS AND SECONDED BY M. BOORD. ALL AYE

Budget 4520: Red Cross Senior Transportation

MOTION TO APPROVE RED CROSS SENIOR TRANSPORTATION BUDGET FOR \$16,609.00 BY R. EDWARDS AND SECONDED BY M. BOORD. ALL AYE

Budget 4575: Eddy Center

MOTION TO APPROVE EDDY CENTER BUDGET FOR \$0.00 BY R. EDWARDS AND SECONDED BY J. MCLAUGHLIN. ALL AYE

Budget 4595: Middlesex Area Transportation

MOTION TO APPROVE MIDDLESEX AREA TRANSPORTATION BUDGET FOR \$14,040.00 BY R. EDWARDS AND SECONDED BY J. MCLAUGHLIN. ALL AYE

APPROVAL OF MEETING MINUTES FEBRUARY 26TH, AND MARCH 3, 2007

MOTION BY R. EDWARDS, SECONDED BY M. BOORD TO APPROVE FEBRUARY 26, 2007 MINUTES WITH CHANGES. ALL AYES.

MOTION BY M. BOORD, SECONDED BY J. MCLAUGHLIN TO APPROVE MARCH 3, 2007 MINUTES. ALL AYES.

OLD/NEW BUSINESS

None

SELECTMEN'S COMMENTS

None

PUBLIC COMMENTS

None

ADJOURN

Meeting adjourned at 9:40 p.m.

Respectfully submitted,

Beth Moncata