

*Board of Selectmen's Meeting Minutes
7:00 p.m., Monday, October 6, 2008
Auditorium, Coginchaug Regional High School*

Meeting Minutes-Approved

Call to order and roll call

Laura Francis called the meeting to order and led with the pledge of allegiance. John Szewczyk and James McLaughlin present.

Approval of the agenda

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPROVE AGENDA. ALL AYE

Public comments

None

Eagle Scout Proclamations

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPROVE FOUR PROCLAMATIONS TO JOHN GUILLEMETTE, NICHOLAS W. LEMA, ANDREW BELLEMARE, AND TRAVIS HENRY NEWELL FOR RECOGNITION OF ATTAINING THE RANK OF EAGLE SCOUT. ALL AYE

60 Plus Club Proclamation

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPROVE 60 PLUS CLUB PROCLAMATION IN CELEBRATION OF THEIR 40TH ANNIVERSARY. ALL AYE

Recreation Committee resignation

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO ACCEPT WITH GRATITUDE THE RESIGNATION OF JOAN BOWE FROM THE RECREATION COMMITTEE. ALL AYE

Approval of Allyn Brook Rules and Regulations

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO TABLE UNTIL RECREATION COMMITTEE GETS APPROVAL FROM CIRMA. ALL AYES

Town Green restoration discussion

Laura Francis brought the Selectmen up to date on the status of the Town Green restoration work being done by the Durham Fair Association aided by Public Works employees; they are hauling away all the muddy soil, a machine will be brought in to aerate it 15" deep, topsoil with a sandy loam with then be added; this should take three to four weeks to complete. It was noted that the town has \$4,600 is reserve from the Fair Association that would have to go to town meeting; the balance of the expense would also be paid by the Fair Association.

Members from the Durham Fair Association were in attendance to ask the Board of Selectmen for permission to sink electrical conduit 2 ½ to 3 feet underground, at their expense, while the green was currently being repaired to eliminate stringing lights every year. They noted current underground electrical service at the monument and Town House Road which they pay for.

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO ALLOW THE DURHAM FAIR ASSOCIATION TO RUN ELECTRICAL CONDUIT UNDER THE TOWN GREEN.

J. McLaughlin asked if the town's Building Department would get all maps and proper paperwork to keep on file and questioned who would be paying the electric bill. L. Francis noted the green was owned by the town and proper paperwork would be on file. Gene Chiappetta stated the Durham Fair Association would be paying the electric bill.

ALL IN FAVOR, 3 AYE.

Public Safety Renovations Committee Discussion

The Board of Selectmen reviewed a handout that was a synopsis of ten potential volunteers for the committee. The number of membership, political affiliations, and qualifications were discussed. J. McLaughlin suggested that a woman be sought out to be part of the committee; L. Francis and J. Szewczyk agreed. Tabled until next meeting.

Discussion related to Town Planning

L. Francis presented the Selectmen with research on some ways to bring in expertise; State of Ct, Housing for Economic Growth Program and OLR Research Report on Towns Implementing Smart Growth Policies and asked them to review. She also said she had arranged a Special Board of Selectmen's Meeting on October 28th, 7:30 p.m. at the Library where David P. Fink, Policy Director for the Partnership for Strong Communities will be making a presentation on the Housing for Economic Growth Program; she urged members of the Planning & Zoning Commission, Economic Development Commission, and the Board of Finance as well as the public to attend. She also stated the Plan of Development is due to be reviewed by the year 2013; PA 07-239 requires all Plan of Developments to be updated or potentially be ineligible for state funding including STEAP. She commented that the Town of Haddam recently hired a Town Planner for \$65,000 plus benefits stating Midstate's budget with the Town of Durham is approximately \$65,000. As a final note she stated her role is as a facilitator; other Boards and Commissions have their roles and responsibilities.

Approval of Board of Selectmen meeting minutes September 8th and September 22, 2008

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPROVE SEPTEMBER 8, 2008 MEETING MINUTES. ALL AYE

J. McLaughlin asked if the Board of Selectmen had any formal rules, such as Robert's Rules, that the board should adhere to making reference to the September 22, 2008 meeting minutes where a vote was taken for Brian Ameche with no one voting nay; according to Robert's Rules of Order an abstention is considered an aye vote, "silence meaning consent", technically the motion passed. L. Francis said that there were no abstentions; there were two nominations on the floor, (1) voted for B. Ameche and (2) voted for S. Keating. She also said she was not aware of any formal rules they needed to adhere to but agreed that the Board needed to be more consistent in the future when voting was taking place.

MOTION BY LAURA FRANCIS SECONDED BY JOHN SZEWCZYK TO APPROVE SEPTEMBER 22, 2008 MEETING MINUTES. ALL AYE

Old/New business

L. Francis discussed the following old business.

1. Randi Frank of Randi Frank Consulting will begin work on job descriptions for three union positions; the Road Foreman, Administrative Coordinator and Crew Leader.
2. Regional School District 13 has withdrawn their application to site busses on DMIAAB site. J. McLaughlin mentioned that the Mountain Road acreage was still for sale and he was willing to sell separate parcels of three acres. L. Francis said she would advise Ron Melnik.
3. The contingency plan cost for water for the Durham Fair is \$3,093.13.
4. Work on the extension of water service to the Firehouse and other Main Street properties will not begin until contract is reviewed by the Attorney General.
5. CIRMA conducted a training class at Town Hall for Public Works employees, Prevention of Sprains & Strains, that was very well received. Public Works employees will attend a

Snowplow Safety Workshop on November 4th. Durham will be the host of a Preventing Workplace Violence workshop on April 7, 2009.

6. Letters have been sent to all Crooked Hill Road residents that will be affected by the current road construction; the road will be partially closed for almost the entire month of October and completed by early November.

L. Francis discussed the following new business.

1. The town received a check from the Department of Public Health in the amount of \$3,605.42 which represents our per capita grant.
2. The town also received a grant in the amount of \$4,670.00 from the Department of Environmental Protection Forestry for tree planting along town owned property on Pent Road. Tree Warden Terence Keenan applied for the grant with concurrence from the Conservation Commission. Planting will take place in the spring and will provide an environmental benefit by adding more trees to town inventory; providing a windbreak on the edge of the hayfield and will preserve the rural character of the country road.
3. L. Francis met with Finance Director Maryjane Malavasi and Fran Korn, Chair of the Board of Finance to start to plan for anticipated revenue shortfall.
4. Assistant Town Clerk, Alicia Fonash-Willett kicked off the town hall United Way campaign; challenging everyone to increase their pledges by \$1.00. United Way provided Live United T-shirts and took a picture of "Team Town Hall" to be used as campaign material.

Selectmen's comments

None

Public comments

None

Adjourn

MOTION BY LAURA FRANCIS SECONDED BY JAMES MCLAUGHLIN TO ADJOURN MEETING AT 7:45 P.M.

Respectfully submitted:

Beth Moncata

RECV'D: Office of the Town Clerk
November 3, 2008 at 12:41pm