

TOWN OF DURHAM

BOARD OF FINANCE

P.O. Box 428

DURHAM, CONNECTICUT 06422-0428

BOARD OF FINANCE

SEPTEMBER 21, 2005

MINUTES

The Board of Finance met at the Durham Public Library on Wednesday, September 21, 2005. Chairman Fran Korn called the meeting to order at 7:34 p.m.

Members Present: Fran Korn, Paul Keurajian, Jay Berardino, Elmer Clark

Others Present: Rob DeSimone, Charles Corley (*Town Times*)

1. Minutes

MOTION BY ELMER CLARK, SECONDED BY PAUL KEURAJIAN TO APPROVE THE REVISED MINUTES OF SEPTEMBER 7, 2005 AS PRESENTED. AYES: ELMER CLARK, PAUL KEURAJIAN, FRAN KORN. ABSTAIN: JAY BERARDINO. MOTION PASSED.

2. Correspondence

The following correspondence was reviewed:

- Current Monthly Financial Report from the Town Clerk's Office thru end of August, 2005
- Copy of letter dated September 8, 2005 from the B/F to all Boards, Commissions and Elected Officials requesting annual reports for FY 2004-2005 by November 1, 2005

3. Invoice

MOTION BY PAUL KEURAJIAN SECONDED BY ELMER CLARK TO APPROVE INVOICE DATED SEPTEMBER 21, 2005 FROM ALICE TUCKER IN THE AMOUNT OF \$1,000 FOR SECRETARIAL SERVICES TO THE BOARD OF FINANCE FROM JULY 1, 2005 THROUGH SEPTEMBER 30, 2005. MOTION PASSED UNANIMOUSLY.

4. Review of 2004 Annual Report

Members reviewed the printer's proof of the 2004 Annual Town Report and made several changes and corrections. 1,000 copies will be printed.

5. Other Business

In response to a question from Elmer Clark, Fran Korn offered to find out the status of the annual audit. There was a brief discussion about revenue collected from conveyance taxes.

6. Adjournment

Meeting adjourned at 8:13 p.m.

Respectfully submitted,

Alice Tucker

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Secretary to the Board of Finance