

TOWN OF DURHAM
BOARD OF FINANCE
P.O. Box 428
DURHAM, CONNECTICUT 06422-0428

BOARD OF FINANCE

SPECIAL MEETING

AUGUST 29, 2005

MINUTES

The Board of Finance met at the Durham Public Library for a Special Meeting on Monday, August 29, 2005 at 7:30 p.m.

Members Present: Fran Korn, Fred Raley, Loraine Coe, Paul Keurajian, Jay Berardino

Others Present: Maryann Boord, Mary Jane Parsons, John Corona, Martin French, Ron Melnik, Donna Abdella, and approximately six others

1. Minutes

MOTION BY FRED RALEY, SECONDED BY LORAIN COE TO APPROVE THE MINUTES OF JULY 20, 2005 AS PRESENTED. AYES: FRED RALEY, LORAIN COE, FRAN KORN, JAY BERARDINO. ABSTAIN: PAUL KEURAJIAN. MOTION PASSED.

The minutes of the Special Board of Finance meeting on August 22, 2005 and the minutes of the Special Joint Meeting of the Board of Finance and the Board of Selectmen on August 22, 2005 were reviewed. Members agreed there was no need to approve these minutes because there was not a quorum of B/F members present at either meeting.

2. Correspondence

The following correspondence was reviewed:

- Final Report of Fee Collections from Laura Francis, Town Clerk for Fiscal Year ending June 30, 2005.
- E-mail dated August 10, 2005 from Brian Ameche, Chairman of the Conservation Commission, requesting permission to appear before the B/F on September 7, 2005 to discuss a recommendation to acquire approximately 30 acres of open space.

3. Invoices

No invoices were presented for the Board's consideration or approval.

4. Appropriation of Funds for Town Hall Renovation Project

Fran Korn reviewed in detail the Town Hall Renovation Project Budget that was distributed and discussed at the Joint Meeting of the Board of Finance and The Board of Selectmen on August 22, 2005. Jay Berardino asked what the square footage of the new attic space will be, and John Corona reported that it will be approximately 2,000 square feet. Discussion of the rest rooms followed. Fran provided a detailed review of the funding sources for the project. A brief discussion of the ADA grant followed.

MOTION BY JAY BERARDINO, SECONDED BY FRED RALEY THAT THE BOARD OF FINANCE RECOMMENDS THAT THE BOARD OF SELECTMEN TAKE TO TOWN MEETING AN APPROPRIATION IN THE AMOUNT OF \$1,800,402 FOR THE PURPOSE OF RENOVATING THE DURHAM TOWN HALL, SAID FUNDS TO COME FROM:

\$ 520,880 CT ADA GRANT
\$1,271,522 TOWN HALL/PROPERTY MAINTENANCE IMPROVEMENT RESERVE FUND
\$ 8,000 ANTICIPATED INTEREST ON ABOVE FUNDS DURING THE PROJECT;

SAID FUNDS TO BE TRANSFERRED INTO LINE ITEM #2560 599.

Maryann Boord reported that Rett Mancinelli, Finance Director, has recommended that the funds approved for the renovation project be placed in a new account rather than in line item #2560 599 to keep funds for the project separate. She noted that expenses reimbursed by the ADA grant require a separate account under the terms of the grant. Discussion followed.

AMENDED MOTION BY JAY BERARDINO, SECONDED BY FRED RALEY THAT THE BOARD OF FINANCE RECOMMENDS THAT THE BOARD OF SELECTMEN TAKE TO TOWN MEETING AN APPROPRIATION IN THE AMOUNT OF \$1,800,402 FOR THE PURPOSE OF RENOVATING THE DURHAM TOWN HALL, SAID FUNDS TO COME FROM:

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\$1,271,522 TOWN HALL/PROPERTY MAINTENANCE IMPROVEMENT RESERVE FUND
\$ 8,000 ANTICIPATED INTEREST ON ABOVE FUNDS DURING THE PROJECT;

SAID FUNDS TO BE TRANSFERRED INTO FUND 50 RESTORATION FUND,
ORGANIZATION # 2900 RESTORATION PROJECT.

AMENDED MOTION PASSED UNANIMOUSLY.

5. Adjournment

Meeting adjourned at 7:55 p.m.

Respectfully submitted,

Alice Tucker

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Secretary to the Board of Finance