

TOWN OF DURHAM
BOARD OF FINANCE
P.O. Box 428
DURHAM, CONNECTICUT 06422-0428

BOARD OF FINANCE

SPECIAL MEETING

MAY 1, 2007

MINUTES

The Board of Finance met at the Durham Town Hall, 30 Town House Road, on Tuesday, April 24, 2007. Chairman Fran Korn called the meeting to order at 7:00 p.m.

Members Present: Fran Korn, Loraine Coe, Elmer Clark, Rosemarie Naples, Jay Berardino

Members Absent: Rob DeSimone

Others Present: Charles Corley (*Town Times*).

The Board of Finance met for a special meeting on May 1, 2007 to vote on accepting the Town Budget. Fran and Loraine met with Maryjane Malavaisi and the budget is in balance with MUNIS. Maryjane got our percentage for the School Budget but it is only an estimate and it will change. Jay said that the state legislature will set the number for the School Budget.

Discussion took place on the non union and elected officials. It was pointed out that the union increases are already in the budget. Extra money was put in Contingency to cover potential salary changes for elected officials and non union employees. The amount put into Contingency is \$71,500. Fran said the non union employees would get 3% plus any step increases, elected officials would get 3% from July 1st. Any potential wage adjustments will take place after the election. April 24, 2007. Renee stated that the Board of Selectmen were meeting on Monday May 30th and invited the Board of Finance to attend. She also discussed the outcome of the meeting with the Personnel Policy Commission and Randi Frank. The Board of Selectmen want to go over the discussions with the Commission. Fran noted that the Commission is actually an advisory group and has no authority to make changes just to make recommendations. Renee stated that the Commission has not been in service for the past few years. She also feels the survey is fair but that elected officials should be treated differently from the non union employees.

Rob Desimone suggested that we could put the money in Contingency until the Commission meets. Renee inquired as to whether salary adjustments for non union

employees could be made before the fiscal year. Loraine said that the Commission has to review it first. Fran did not know what was left in contingencies and we do not have these monies put aside. Renee feels that we should feel free to treat the elected officials differently and if possible see what can be done to increase the other non union salaries. Fran said there is no step program for the elected officials and he feels they should receive a competitive salary. The other elected officials the town Treasurer and other Selectmen have no steps to consider they are considered part time. Rosemarie suggested putting \$18,308 in Contingency and reduce it by 3%. Fran said we cannot vote on final numbers until he meets with Maryjane and the numbers can be changed then it can be decided what increase to put into Contingency. Renee said that the salary numbers do include the retroactive. Loraine suggested putting the increase in the following year. She also stated that the department have been split so many ways. Fran said that at the last two Public Hearings the public requested it be split more so they could see exactly where the money was being spent.

Renee had one other budget item to discuss. This concerned the Fair House Rent. This was paid for the use by the Health Director in the Troopers office. The \$2,400 was taken out of the budget and not put anywhere. Loraine said the Fair Association has been paying this monthly. Fran thinks it was moved to the State Trooper budget and must have been removed. For the Fair House Rent a new four digit account number 4057 for the \$2,400.

Fran said that the invoice that was reported for the railing at 51 Main Street was in error, it was actually for a railing at the town hall and not related to 51 Main Street. Also there is some trouble with the grinder pumps at the library, the estimate for this work is approximately \$2,340-\$2,600.

Budgeted differences we are contemplating moving into Contingency were for the salary increases. Lump both together and do it all at one time the amount to be moved is \$53,250 plus \$18,308 for a total of \$71,528 into Contingency.

Elmer suggested that the elected officials wait until after July 1st for increases. Fran suggested that any other adjustments beyond the 3% be done after the election.

Correspondence

A letter was received from Richard Spooner stating that he is a member of the Personnel Policy Commission.

At this time Fran thanked the Board for all the work on this year's budget. He also complimented Maryjane Malavasi who has been a substantial help. There are many items that are going to be looked into for the next budget year.

MOTION TO REOPEN 3005 CAPITAL EQUIPMENT BY ROSEMARIE NAPLES,
SECONDED BY ROB DESIMIONE. MOTION PASSED UNANIMOUSLY.

MOTION BY ROSEMARIE NAPLES, SECONDED BY LORAIN COE TO MAKE 3005 CAPITAL EQUIPMENT \$39,349.00. MOTION PASSED UNANIMOUSLY.

MOTION BY ROB DESIMIONE, SECONDED BY ROSEMARIE NAPLES TO CREATE A NEW LINE ITEM FOR RESIDENT STATE TROOPER FAIR HOUSE #4057 AND TO PUT \$2,400.00 IN THIS ACCOUNT. AYES: ROSEMARIE NAPLES, LORAIN COE, FRAN KORN, ROB DESIMIONE. NAYS; ELMER CLARK.

MOTION BY ROSEMARIE NAPLES, SECONDED BY LORAIN COE TO INCREASE CONTINGENCY 6020 TO \$205,000. AYES: ROSEMARIE NAPLES, LORAIN COE, FRAN KORN, ROB DESIMIONE. NAYS; ELMER CLARK.

MOTION BY ELMER CLARK SECONDED BY ROB DESIMIONE TO REOPEN #4508 DEPARTMENT OF HUMAN SERVICES. MOTION PASSED UNANIMOUSLY.

MOTION BY ELMER CLARK SECONDED BY ROB DESIMIONE TO MOVE \$480.00 OUT OF DEPARTMENT OF HUMAN SERVICES PROGRAMS #4508 TO DEPARTMENT OF HUMAN SERVICES OPERATING SERVICES #4515. MOTION PASSED UNANIMOUSLY.

MOTION BY ROSEMARIE NAPLES, SECONDED BY ROB DESIMIONE TO MOVE TO APPLY \$100,000 FROM FUND BALANCE TO THE 2007-2008 BUDGET REVENUE LINE ITEM 810. AYES: ROSEMARIE NAPLES, LORAIN COE, FRAN KORN, ROB DESIMIONE. ABSTAIN: ELMER CLARK.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

Sharon J. Criscuolo

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Secretary to the Board of Finance