

**TOWN OF DURHAM**  
**BOARD OF FINANCE**  
P.O. Box 428  
DURHAM, CONNECTICUT 06422-0428

BOARD OF FINANCE

SPECIAL MEETING

APRIL 24, 2007

MINUTES

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The Board of Finance met at the Durham Town Hall, 30 Town House Road, on Tuesday, April 24, 2007. Chairman Fran Korn called the meeting to order at 7:00 p.m.

**Members Present:** Fran Korn, Loraine Coe, Elmer Clark, Rosemarie Naples, Rob Desimone

**Members Absent:** Jay Berardino

**Others Present:** Renee Primus-Edwards, Charles Corley (*Town Times*).

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The Board of Finance met for a special meeting on April 24, 2007. Renee stated that the Board of Selectmen were meeting on Monday May 30<sup>th</sup> with Randi Frank and members of the Compensation/Personnel Policy Board and invited the Board of Finance to attend. Fran noted that the Commission is actually an advisory group and has no authority to make changes just to make recommendations. Renee stated that the Commission has not been in service for the past few years. She also feels the survey is fair but that elected officials should be treated differently from the non union employees.

Rob Desimone suggested that we could put the money for salary increases into Contingency until the Commission meets. Renee inquired as to whether salary adjustments for non union employees could be made before the fiscal year end. Loraine said that the Commission has to review it first. Fran did not know what the balance is in contingency. Renee feels that we should feel free to treat the elected officials differently and if possible see what can be done to increase the other non union salaries. Fran said there should not be a step program for the elected officials, however he feels they should receive a competitive salary. Fran said we cannot vote on final budget numbers until he meets with Maryjane. Renee said that the salary numbers do include the retroactive pay. Loraine suggested putting the increase in the following year.

Renee had one other budget item to discuss. This concerned the Fair House Rent. This was paid in the past and for some reason stopped. The rent would cover expenses incurred for the use of the house by the Resident State Trooper.. Fran thinks it was

moved to the State Trooper budget and must have been removed. It was recommended and voted that a new four digit account number for the Fair House Rent number 4057 for \$2,400. be created.

Fran said that the invoice that was reported for the railing at 51 Main Street was in error, it was actually for a railing at the town hall and not related to 51 Main Street. Also there is some trouble with the grinder pumps at the library, the estimate for this work is approximately \$2,340-\$2,600.

It was voted that Contingency, Line item 6020, be increased to \$205,000 to cover potential salary increases for both non union and elected officials.

Elmer suggested that the elected officials wait until after July 1<sup>st</sup> for increases. Fran suggested that any other adjustments beyond the 3% be done after the election.

### **Correspondence**

A letter was received from Richard Spooner stating that he is a member of the Personnel Policy Commission.

At this time Fran thanked the Board for all the work on this year's budget. He also complimented Maryjane Malavasi who has been a substantial help. There are many items that are going to be looked into for the next budget year.

Motions for the meeting follow:

MOTION TO REOPEN 3005 CAPITAL EQUIPMENT BY ROSEMARIE NAPLES, SECONDED BY ROB DESIMIONE. MOTION PASSED UNANIMOUSLY.

MOTION BY ROSEMARIE NAPLES, SECONDED BY LORAIN COE TO MAKE 3005 CAPITAL EQUIPMENT \$39,349.00. MOTION PASSED UNANIMOUSLY.

MOTION BY ROB DESIMIONE, SECONDED BY ROSEMARIE NAPLES TO CREATE A NEW LINE ITEM FOR RESIDENT STATE TROOPER FAIR HOUSE #4057 AND TO PUT \$2,400.00 IN THIS ACCOUNT. AYES: ROSEMARIE NAPLES, LORAIN COE, FRAN KORN, ROB DESIMIONE. NAYS; ELMER CLARK.

MOTION BY ROSEMARIE NAPLES, SECONDED BY LORAIN COE TO INCREASE CONTINGENCY 6020 TO \$205,000. AYES: ROSEMARIE NAPLES, LORAIN COE, FRAN KORN, ROB DESIMIONE. NAYS; ELMER CLARK.

MOTION BY ELMER CLARK SECONDED BY ROB DESIMIONE TO REOPEN #4508 DEPARTMENT OF HUMAN SERVICES. MOTION PASSED UNANIMOUSLY.

MOTION BY ELMER CLARK SECONDED BY ROB DESIMIONE TO MOVE \$480.00 OUT OF DEPARTMENT OF HUMAN SERVICES PROGRAMS #4508 TO DEPARTMENT OF HUMAN SERVICES OPERATING SERVICES #4515. MOTION PASSED UNANIMOUSLY.

MOTION BY ROSEMARIE NAPLES, SECONDED BY ROB DESIMIONE TO MOVE TO APPLY \$100,000 FROM FUND BALANCE TO THE 2007-2008 BUDGET REVENUE LINE ITEM 810. AYES: ROSEMARIE NAPLES, LORAIN COE, FRAN KORN, ROB DESIMIONE. ABSTAIN: ELMER CLARK.

The meeting was adjourned at 8:00 p.m.

Respectfully submitted,

*Sharon J. Criscuolo*

Sharon J. Criscuolo  
Secretary to the Board of Finance