

# TOWN OF DURHAM

## BOARD OF FINANCE

P.O. Box 428

DURHAM, CONNECTICUT 06422-0428

### BOARD OF FINANCE

APRIL 20, 2005

### MINUTES

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The Board of Finance met at the Durham Public Library on Wednesday, April 20, 2005. Chairman Fran Korn called the meeting to order at 7:35 PM.

**Members Present:** Fran Korn, Loraine Coe, Paul Keurajian, Jay Berardino, Elmer Clark, Fred Raley

**Others Present:** None

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#### 1. Minutes

MOTION BY LORAIN COE, SECONDED BY PAUL KEURAJIAN TO APPROVE THE MINUTES OF MARCH 16, 2005 AS PRESENTED. AYES: LORAIN COE, PAUL KEURAJIAN, FRAN KORN, ELMER CLARK. ABSTAIN: JAY BERARDINO, FRED RALEY. MOTION PASSED.

MOTION BY ELMER CLARK, SECONDED BY LORAIN COE TO APPROVE THE MINUTES OF MARCH 19, 2005 AS PRESENTED. AYES: ELMER CLARK, LORAIN COE, FRAN KORN, JAY BERARDINO, PAUL KEURAJIAN. ABSTAIN: FRED RALEY. MOTION PASSED.

MOTION BY ELMER CLARK, SECONDED BY PAUL KEURAJIAN TO APPROVE THE MINUTES OF MARCH 21, 2005 AS PRESENTED. AYES: ELMER CLARK, PAUL KEURAJIAN, FRAN KORN, LORAIN COE. ABSTAIN: JAY BERARDINO, FRED RALEY. MOTION PASSED.

MOTION BY LORAIN COE, SECONDED BY ELMER CLARK TO APPROVE THE REVISED MARCH 22, 2005 MINUTES WITH THE FOLLOWING CORRECTION: ON THE FIRST PAGE, EXPLANATION OF CHANGE TO BUDGET 1020-TAX COLLECTOR SHOULD READ:

Budget 1020-Tax Collector was adjusted to **reflect the Board of Selectmen's recommendation to** eliminate the requested increase of five hours per week for the Assistant Tax Collector and to add three hours per week to the Tax Collector's work schedule bringing the total number of hours from 32 to 35.

AYES: LORAIN COE, ELMER CLARK, FRAN KORN, JAY BERARDINO, PAUL KEURAJIAN. ABSTAIN: FRED RALEY. MOTION PASSED TO APPROVE THE MINUTES AS AMENDED.

MOTION BY ELMER CLARK, SECONDED BY FRED RALEY TO APPROVE THE MINUTES OF MARCH 23, 2005 AS PRESENTED. MOTION PASSED UNANIMOUSLY.

MOTION BY LORAIN COE, SECONDED BY FRED RALEY TO APPROVE THE MINUTES OF APRIL 6, 2005 AS PRESENTED. AYES: LORAIN COE, FRED RALEY, FRAN KORN, ELMER CLARK, PAUL KEURAJIAN. ABSTAIN: JAY BERARDINO. MOTION PASSED.

It was unanimously agreed to table the minutes for the April 4, 2005 Annual Budget Hearing.

## **2. Correspondence**

The Board reviewed the following correspondence:

- Current budget projections from CT Conference of Municipalities dated April 19, 2005.
- Copy of letter dated April 17, 2005 from Wendy Manemeit, Town Treasurer to Patrick Murphy, Citizens Bank regarding the status of various Town accounts.
- E-mail dated April 15, 2005 from Rett Mancinelli, Finance Director, to Board secretary with question regarding budget figures in MUNIS that differ from budget figures provided by the B/F at the Annual Budget Hearing; and Board secretary's response to Rett Mancinelli dated April 18, 2005 inviting Rett to attend tonight's B/F meeting to explain which budget figures need to be corrected/changed in MUNIS.

## **3. Invoice**

MOTION BY LORAIN COE, SECONDED BY FRED RALEY TO APPROVE INVOICE DATED MARCH 27, 2005 FROM THE MIDDLETOWN PRESS IN THE AMOUNT OF \$27.50 FOR PUBLISHING THE LEGAL NOTICE FOR THE ANNUAL BUDGET HEARING HELD APRIL 4, 2005. MOTION PASSED UNANIMOUSLY.

## **4. Budget Review and Discussion**

The Board reviewed the current proposed budget prepared by Loraine Coe which included all changes to the budget made by the Board of Finance at its April 6<sup>th</sup> meeting. Board members reviewed the adjustment to the Grand List which will be made to reflect Tax Abatements for Senior Citizens and Tax Rebates for Fire and Ambulance personnel, and discussed the potential impact on the mil rate. Following further discussion:

MOTION BY JAY BERARDINO, SECONDED BY FRED RALEY TO CHANGE STATE REVENUE LINE ITEM 650-PILOT MANUFACTURING GRANT TO \$140,320 TO REFLECT THE GOVERNOR'S MOST RECENT BUDGET PROJECTIONS. MOTION PASSED UNANIMOUSLY.

MOTION BY FRED RALEY, SECONDED BY LORAIN COE AND PAUL KEURAJIAN THAT THE BOARD OF FINANCE RECOMMENDS THAT THE BOARD OF SELECTMEN TAKE TO THE TOWN BUDGET MEETING A TOTAL TOWN BUDGET IN THE AMOUNT OF \$5,244,073, LESS STATE AND LOCAL ESTIMATED REVENUE OF \$1,195,390, FOR A NET TOWN BUDGET OF \$4,048,683. AYES: FRED RALEY, LORAIN COE, PAUL KEURAJIAN, FRAN KORN, JAY BERARDINO. NAY: ELMER CLARK. MOTION PASSED.

## **5. Selection of Auditor**

MOTION BY LORAIN COE, SECONDED BY PAUL KEURAJIAN TO APPOINT ALBERT J. RUSILOWICZ AUDITOR FOR FISCAL YEAR ENDED JUNE 30, 2005. MOTION PASSED UNANIMOUSLY.

## **6. Adjournment**

The meeting adjourned at 8:40 PM.

Respectfully submitted,  
Alice Tucker  
Alice Tucker  
Secretary to the Board of Finance