

TOWN OF DURHAM
BOARD OF FINANCE
P.O. Box 428
DURHAM, CONNECTICUT 06422-0428

BOARD OF FINANCE

March 27, 2007

MINUTES

The Board of Finance met at the Durham Town Hall, 30 Town House Road, on Tuesday, March 27, 2007. Chairman Fran Korn called the meeting to order at 7:00 p.m.

Members Present: Fran Korn, Loraine Coe, Elmer Clark, Rob DeSimione

Members Absent: Jay Berardino, Rosemarie Naples

Others Present: Scott Wright, Charles Corley (*Town Times*).

Fran and Loraine met with Maryjane before the meeting to discuss items which the board was questioning. As far as doing payroll in house, eventually it will be done but not at the present time. Bids for insurance are going out July 1, 2008.

A four digit account called utilities will be set up for telephone, electrical and water with three digit accounts set up to serve all the buildings.

Highway Department salaries will be split out. There will be new four digit account numbers for the salaries. Also service contracts such as oil burners, fire equipment elevator, etc will be split out into new numbers. Emergency Management will use numbers 4000 and 4003.

Health and Welfare salary will be split out.

There will be four new categories for 4520 – Red Cross – Senior Transportation, 4570 – Youth Services, 4595 – Middlesex Area Transportation and 4598 – Dur/Mid Senior/Disabled Bus.

Senior Citizens Secretary Salary – 4599 – will be put under Recreation and included with that salary.

Split out lease for Library. Put under the Library budget. Utilities in the Library budget will be put under the new Utilities. Elmer thought the computers were on the phones and may be affected by the move of Utilities. It will be checked out.

4000 – Emergency Management \$2,200
4003 Emergency Operations Center \$9,300

Ask Maryjane why this was split up.

4005 – Crossing Guard \$513.00 monthly.

4015 – Animal Control \$15,250. Separate the salary out, make the same as this year \$14,750.

4020 – Volunteer Fire Department - \$57,610. Put \$20,000 Recruitment and Retention into reserves.

Fuel up \$5,550, Leave in item 158 for laptop \$1,500.

4025 – Fire Company Trustees - \$27,720

Item 251 – reduce to \$8,500

Item 255 – Reduce from \$700 to \$400

Item 451 – Parts – Bld. Maint. – Reduce from \$5,000 to \$4,000.

4030 – Volunteer Ambulance - \$24,420

Fuel is to be put in Fire Department.

Item 221 – According to Scott hoping to get grant for OSHA Training and Internet Training.

4031 – Public Safety Data - \$9,580 – The tablets will go directly to the hospital.

4032 – Town Wide Radio Communications - \$20,641

4040 – Valley Shore - \$65,371

This is the contract amount

4045 – Fire Pond - \$5,000

4050 – LEPC – 0

4055 – Resident State Trooper \$232,521

Told to Maryjane about grants. Why numbers don't match up with reserves. Split the wage out.

4060 – Towing - \$250.00 – Towed an abandoned vehicle.

4065 – Public Safety –Committee - \$1,350.

Item 221 – Specialized Training – reduce from \$1,500 to \$150.

4070 – Burning Permits - \$1,000

4500 – Human Services Coordinator - \$46,239 – Salary

4505 – Visiting Nurse - \$3,270

4510 – Mental Health Clinic - \$3,720

4515 – Social Services - \$480 – Add to 4500

4520 – Red Cross Senior Transportation - \$16,780

4525 – Community Renewal Team - \$2,000

Selectmen recommend \$1,800. Board will take Selectmens' recommendation.

4530 – Rushford - \$1,500

Reduce to \$1,350

45435 – Middlesex Substance Abuse Action Council - \$500

4540 – Regional Training Camp - \$2,439

4550 – Kuhn – 0

4555 – Durham 60+ Club - \$600 for rent

4560 – Meals on Wheels - \$2,978

4565 – Community Health Center - \$1,000

4570 – Youth Services – Revision by Board of Selectmen \$36,462

Board of Finance feels uncomfortable in supporting a budget where they were not involved.

4575 – Eddy Center – 0

4585 – Women & Families Center - \$250

4595 – Middlesex Area Transportation - \$14,440 – Need to look at use.

4596 – Reg. Mental Health Board - \$344

4598 – Dur/Mid Senior /Disabled Bus - \$12,000

4599 - Durham Senior Citizens Board - \$32,454

5005 – Library - \$442,097

Item 109 Library Wages reduced to \$271,524.

5006 – Parking Lot Lease – Move to Library Budget

5505 – Recreation - \$102,126

Wages will come out – wages from Senior Citizens will be incorporated in Recreation wages.

There is \$133,500 in the Contingency Fund.

Capital Improvement Program.

Ambulance \$6,435 – replacement of AED's
3,300 – replacement of AED's in public places
3,000 – replacement of stair chair

Total \$12,735

Fire Department - \$12,000 airpacks – keep in reserve \$10,000

Microfilming - \$10,000

Tax Collector Window - \$4,750. This area did not come out the way it was expected.

Information Technology \$34,537

\$16,537 Server replacement
5,000 Audiovisual equipment for conference rooms in Town Hall
13,000 Shell for management

7500 – DMIAAB - \$346,608

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,
Sharon J. Criscuolo

Sharon J. Criscuolo
Secretary to the Board of Finance