

TOWN OF DURHAM
BOARD OF FINANCE
P.O. Box 428
DURHAM, CONNECTICUT 06422-0428

BOARD OF FINANCE

March 13, 2007

MINUTES

The Board of Finance met at the Durham Town Hall, 30 Town House Road, on Tuesday, March 13, 2007. Chairman Fran Korn called the meeting to order at 7:09 p.m.

Members Present: Loraine Coe, Elmer Clark, Rosemarie Naples, Jay Berardino, Rob DeSimione

Others Present: Lainey Melvin, Jan Muraca, Charles Corley (*Town Times*).

4599	Human Services	Budget Request	\$32,454
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The increase is in the Senior Board wages and equipment. There will be a new art program in the fall. Elmer asked where the breakdown of programs is. Jan said she would send it but did not have it with her at this time.

They are looking for a suitable place for the Senior Citizens Community Center and have asked for \$75,000 put in reserves for this project.

2505	Social Security	Budget Request	\$118,649
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This reflects an increase of 3% in wages. This includes one employee on Workers Compensation and one temp who is replacing him. When the employee is off Workers Comp the temporary employee will be gone. Also eliminated one employee.

2510	Unemployment Compensation	Budget Request	\$7,765
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Our contribution is 1.2% which is down from last year.

2515	Employee Retirement Plan	Budget Request	\$141,316
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This represents 5% of gross wages. Fran asked when there was going to be a pension review? Jan Muraca said they are trying to get it done. There is \$10,000 budgeted for it next year. There are two plans that are available and to be eligible for the plan the employees have to be full time employees which is 20 hours.

There is a carryover of \$10,000 for the pension review from last year. The \$10,000 for this year is to be deleted from the Board of Selectmen budget for this year.

Milliman are the Pension and Actuary Consultants. Fran wanted to know who the pension administrators were. Jan said they were consultants who put our reports together. We have been with Milliman for a number of years. We send the information to them and they get the information from Merrill Lynch and create a plan. Jan stated that they were hesitant to put this out to bid. This is one of the most complex plans and it would take a long time to put a new plan in place.

2520	Insurance	Budget Request	\$102,106
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The insurance rate went up by 5%. This is for liability, auto and property. Jay wanted to know if we could get a copy with all the VIN numbers on it. Jan will get this from him. Elmer asked if the fire ponds were covered. The firemen are covered if there is an accident. Jay asked if a child fell in who was responsible. Jan said if it was on private property the property owner was responsible. Fran was not sure that there are easements for the fire ponds. Loraine said the residents give permission to use the land. Fran wanted to know how many claims we had for this year so far. Jan did not know. There is a credit adjustment at the end of year and the Connecticut Interlocal Risk Management Agency comes out and audits the account. This has not been put out to bid for two years.

2525	Insurance Payroll Related	Budget Request	\$426,383
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This is not a true figure. There are no quotes back yet. There is expected to be a 15% increase on health and 10% on life. Darlene Kishthompson is the person working on this with the company. This item goes out to bid with the school. This year the insurance is with CIGNA. The health insurance went down. Last year there were 27 participants this year there are 25. Loraine asked if we had any medicare supplements. Jan said only retired. The rates should be in this week.

2545	Employee Assistance Program	Budget Request	\$506
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This is a program which provides five free sessions through the plan. If a participant needs additional help they have to get private coverage from the insurance company. The Lexington Group is a made up of clinicians.

2550	Drug and Alcohol Testing	Budget Request	\$2,900
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This item covers drug testing for summer help and all CDL drivers. There are thirteen drivers listed at this time.

4505	Visiting Nurse	Budget Request	\$3,270
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There is no increase in this item. This covers home care if necessary. They run clinics for foot doctors. The patient pays for this service and if unable to pay the town pays.

4510	Center for Behavioral Health	Budget Request	\$3,720
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This Clinic served 41 residents this year.

4515	Social Services	Budget Request	\$480
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This is for mileage reimbursement, dues and expenses. Elmer stated that this should be transferred to item 4500. It will be added to 4500.

4520	Red Cross Senior Transportation	Budget Request	\$16,780
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This item is split between the towns of Durham, East Hampton, Middlefield, Middletown and Portland.

4525	Community Renewal Team	Budget Request	\$2,000
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This program provides Head Start Day Care, Meals on Wheels, assisting residents fill out energy applications, employment and training, assistance with evictions.

4530	Rushford Center	Budget Request	\$1,500
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This remains the same.

4535	Middlesex Substance Abuse	Budget Request	\$500
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This program promotes Community Awareness Programs. It is run through the Chamber of Commerce. The 500.00 matches the funds they get, need it to get federal funds.

4540	Regional Training Camp	Budget Request	\$2,439
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This provides camp for three participants for 47 days.

4550	Kuhn Employment Opportunity	Budget Request	0
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Kuhn will not request a contribution for this year.

4555	Durham 60+ Club	Budget Request	\$600
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This is for the rent for the 60 Plus club.

4560	Meals on Wheels	Budget Request	\$2,978
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Service of meals to residents of Durham. We do not have a count on those served as of this date.

4565	Community Health Center	Budget Request	\$1,000
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One Hundred Thirty residents were served this year.

4570	Youth Services	Budget Request	\$39,975
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The town contribution is 25,975 and the state contribution is 14,000.

4575	Eddy Center	Budget Request	\$594
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4580	Counseling Center	Budget Request	\$1,287
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This year 14 Durham residents were served. Some of the money is recovered through insurance or contributions from the residents served.

4585	Women & Families Center	Budget Request	\$250
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Provided services to four residents of Durham this year.

4595	Middlesex Area Transportation	Budget Request	\$14,040
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There were 2,087 riders this year. There are designated bus stops. The term of this contract is one year.

4596	Regional Mental Health Board	Budget Request	\$344
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4598	Senior Bus	Budget Request	\$12,000
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This bus is for Durham and Middlefield. Durham's share is \$6,000.

2020	Conservation Commission	Budget Request	\$18,030
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No one showed up to discuss this request.

The meeting was adjourned at 9:15 p.m.

Respectfully submitted,
Sharon J. Criscuolo

Sharon J. Criscuolo
Secretary to the Board of Finance