

TOWN OF DURHAM
BOARD OF FINANCE
P.O. Box 428
DURHAM, CONNECTICUT 06422-0428

BOARD OF FINANCE

APRIL 3, 2007

SPECIAL MEETING

Revised MINUTES

The Board of Finance met at the Durham Town Hall, 30 Town House Road, on Tuesday, April 3, 2007. Chairman Fran Korn called the meeting to order at 6:10 p.m.

Members Present: Fran Korn, Loraine Coe, Elmer Clark, Jay Berardino, Rob DeSimione

Members Absent: Rosemarie Naples

Others Present: Laura Francis, Brian Ameche, Charles Corley (*Town Times*).

Fran and Loraine worked on the new budget sheets with Maryjane and they are reconciled to Maryjane and MUNIS.

New 3016 Highway Sweeping for \$23,000 has been put back in the budget.

In the Town Clerk's office the overtime for the Assistant Town Clerk and the intern are in the budget at this time.

1000 Board of Finance

MOTION BY ELMER CLARK, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1000 – BOARD OF FINANCE IN THE AMOUNT OF \$27,210. MOTION PASSED UNANIMOUSLY.

1010 Office of the First Selectman

MOTION BY ROB DESIMIONE, SECONDED BY LORAIN COE TO APPROVE BUDGET 1010 – OFFICE OF THE FIRST SELECTMAN IN THE AMOUNT OF \$35,595. MOTION PASSED UNANIMOUSLY. Included in this budget is the \$250.00 for Towing.

1011 – First Selectman Salary

MOTION BY ROB DESIMIONE, SECONDED BY LORAIN COE TO APPROVE BUDGET 1011 – FIRST SELECTMAN SALARY IN THE AMOUNT OF \$69,064. THIS REFLECTS AN INCREASE OF 15.16%.

Discussion followed: Jay Berardino felt that a 15.16% increase is unwarranted given the fact that we have a new Finance Director who has picked up quite a bit of the work. Elmer Clark felt we should set the salary at July 1, 07-08 increase recommended by the salary committee. Fran Korn is not comfortable with this increase and feels we should get it to the public hearing. According to Elmer the March 8, 2006 minutes only discussed seven people who were elected officials. He feels we should only adjust the salaries once a year on July 1st. Loraine Coe said this would have happened earlier but the study just came back. Loraine said the employees were informed about

the retroactive. Elmer said that there was nothing in the Capital budget for the retroactive amounts.

AYES: FRAN KORN, LORAIN COE, ROB DESIMIONE NAYS: ELMER CLARK, JAY BERARDINO. MOTION PASSED

1012 – Selectmen's Salary (2)

MOTION BY ROB DESIMIONE, SECONDED BY LORAIN COE TO APPROVE BUDGET 1012 SELECTMEN'S SALARY IN THE AMOUNT OF \$8,777.

AYES: FRAN KORN, LORAIN COE, JAY BERARDINO, ROB DESIMIONE. NAYS: ELMER CLARK. MOTION PASSED

1013 – First Selectman's Office Staff Salaries

MOTION BY ROB DESIMIONE, SECONDED BY LORAIN COE TO APPROVE BUDGET 1013 – FIRST SELECTMEN'S OFFICE STAFF SALARIES IN THE AMOUNT OF \$92,495. MOTION PASSED UNANIMOUSLY.

1015 – Board of Assessment Appeals

MOTION BY ELMER CLARK, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1015 BOARD OF ASSESSMENT APPEALS IN THE AMOUNT OF \$550.00. MOTION PASSED UNANIMOUSLY.

1020 – Office of the Tax Collector

MOTION BY ELMER CLARK, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1020 OFFICE OF THE TAX COLLECTOR IN THE AMOUNT OF \$10,973. MOTION PASSED UNANIMOUSLY.

1021 – Tax Collector's Salary

MOTION BY ROB DESIMIONE, SECONDED BY LORAIN COE TO APPROVE BUDGET 1021 TAX COLLECTOR'S SALARY IN THE AMOUNT OF \$48,126.

AYES: FRAN KORN, LORAIN COE, JAY BERARDINO, ROB DESIMIONE. NAYS: ELMER CLARK. MOTION PASSED

1022 – Tax Collectors Office Staff Salaries

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1022 TAX COLLECTORS OFFICE STAFF SALARIES IN THE AMOUNT OF \$23,138. MOTION PASSED UNANIMOUSLY.

1030 – Office of the Town Clerk

This item will be discussed after the meeting with Laura Francis.

1031 – Town Clerk's Salary

MOTION JAY BERARDINO, SECONDED BY LORAIN COE TO APPROVE BUDGET 1031 TOWN CLERK'S SALARY IN THE AMOUNT OF \$60,933.

Discussion followed: Jay stated that the request was only \$46,489, how did it go up to \$60,933. Rob wanted to know since this is an elected position if the present Town Clerk loses does the newly elected Town Clerk go in at the same pay or will they go back to a lesser step. Loraine said that this is problematic if this is set at this number the next person will expect this number. Fran is uncomfortable with this and feels we should bring this to the public meeting and let them decide. It cannot be raised any more than it is only reduced.

ELMER MOVED THE MOTION.

AYES: FRAN KORN, LORAIN COE, ROB DESIMIONE, JAY BERARDINO. NAYS: ELMER CLARK. MOTION PASSED

1032 – Town Clerk Office Staff Salaries

Includes increase for Assistant Town Clerk and the summer intern.. This will be voted on after the meeting with Laura Francis.

1040 – Office of the Town Treasurer

MOTION BY ELMER CLARK, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 1040 OFFICE OF THE TOWN TREASURER IN THE AMOUNT OF \$85.00. MOTION PASSED UNANIMOUSLY.

1041 – Town Treasurer's Salary

MOTION BY LORAIN COE, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1041 TOWN TREASURER'S SALARY IN THE AMOUNT OF \$10,442. MOTION PASSED UNANIMOUSLY.

1500 – Assessor

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1500 ASSESSOR IN THE AMOUNT OF \$80,698. MOTION PASSED UNANIMOUSLY.

1505 – Midstate Reg. Planning Agency

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1505 MIDSTATE REG. PLANNING AGENCY IN THE AMOUNT OF \$4,796. MOTION PASSED UNANIMOUSLY.

1506 – Mdsx Soil & Water

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1506 MDSX SOIL & WATER IN THE AMOUNT OF \$1,598. MOTION PASSED UNANIMOUSLY.

1510 – Probate Court

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1510 PROBATE COURT IN THE AMOUNT OF \$10,491. MOTION PASSED UNANIMOUSLY.

1515 – Town Counsel

MOTION BY ELMER CLARK, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 1515 TOWN COUNSEL IN THE AMOUNT OF \$40,000. MOTION PASSED UNANIMOUSLY.

1520 – Building and Health Department

MOTION BY ROB DESIMIONE, SECONDED BY ELMER CLARK TO APPROVE BUDGET 1520 BUILDING AND HEALTH DEPARTMENT IN THE AMOUNT OF \$49,560. MOTION PASSED UNANIMOUSLY.

1521 – Building Official Salaries

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1521 BUILDING OFFICIAL SALARIES IN THE AMOUNT OF \$185,661.

AYES: FRAN KORN, LORAIN COE, JAY BERARDINO, ROB DESIMIONE. NAYS: ELMER CLARK. MOTION PASSED

1525 – Finance Department

MOTION BY ROB DESIMIONE, SECONDED BY ELMER CLARK TO APPROVE BUDGET 1526 FINANCE DEPARTMENT IN THE AMOUNT OF \$7,350. MOTION PASSED UNANIMOUSLY.

1526 – Finance Department Salaries

Discussion: Elmer did not feel that the person that was hired in September should have any adjustment until next September. Loraine said they discussed the increase in September but it would be more cumbersome. Jay stated that everyone seemed very happy with Maryjane's work but it was almost an 8% increase. Loraine said we had asked for a study and this is what was brought back to us. She feels we should bring it to the town. Jay feels that the Finance Department is going to save us a lot of money. Loraine said that she has helped us a great deal with the budget alone.

MOTION BY LORAIN COE, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 1526 FINANCE DEPARTMENT SALARIES IN THE AMOUNT OF \$109,427.

AYES: FRAN KORN, LORAIN COE, JAY BERARDINO, ROB DESIMIONE. NAYS: ELMER CLARK. MOTION PASSED.

At this point the Board took a brief recess to listen to the presentation of Brian Ameche for the Conservation Commission. They are requesting \$18,030.

Brian stated that we have a Stewardship program and that they manage the property very well. He also said that we are partnering with the Regional Water Authority to purchase some 60 acres from the Water Authority. We have no projects of our own at this time. The Stewards notify us if there are any problems on the property and who is on the property. The problem we had was enforcement of who was allowed on the property but with the Stewardship program the land is being watched and enforced. Management of property has been our primary concern, acquiring new lands is secondary. We do not have a survey of White's property and we need to get the boundaries. Elmer remembered something about a survey being done in the 1960's. Brian said there is no survey as far as he knows, but will check with Sue White.

The other program that Brian wants funds for is the Calendar. This year he needs \$5,000 for the photography. Next year he needs \$9,500 for the rest of the Calendar. Fran said that they have \$5,000 in reserve from this year and \$4,500 left over from last year. If we put another \$5,000 in for next year the money will be there for the Calendar. The only thing is that he will have to go to a Town Meeting to get the money. That was fine with Brian. Also Fran stated that anything that is put in Reserve could be reappropriated. Brian said that the photos show from the 50's Durham as it was and the new photos show the present time. Brian wanted to put some money away for maintenance on the barn. Fran said that the money could come out of contingency.

Loraine wanted to know who mows Whites Farm? Brian said Sue White takes care of the mowing, there is no value in the hay, it is too wet Jay said that the State of Connecticut will do a survey for free because the land borders state land. Brian will look into this.

Laura Francis wanted to answer questions about the Assistant Town Clerk overtime and the summer intern. Fran said there are no questions about the overtime and the intern was still in the budget but wanted to know what jobs the intern helped with at the Town Hall. Laura said that in the beginning no one knew quite what to do with the summer intern but over the years the intern has been used for coverage during the summer months, entering vital statistics, transferring data from old programs to new. She feels we are obligated to do this for the town. She feels it would be difficult to get someone to volunteer to do this work since most college students have to find

work for the summer months to help their expenses. Also it was a concern that the insurance would not cover interns. Jan Muraca was looking into this matter. Laura was concerned about putting it into the Selectmen's budget since the Selectmen were not in favor of the intern.

The 2535 budget – Special Acts and Ordinances if for the Code of Ordinances. We pay a company to codify it and for maintenance on the website. This company puts it on the website and it is available for anyone who wants to see it. It was suggested to put this item and Vital Statistics in the Town Clerk budget.

The IT budget is probably a lot more than we would need. She wanted to work with Scott Wright but he does not have the time. Laura would like to pursue the original plan to form a stakeholders committee to come up with a plan for the Audiovisual plan for the conference rooms in the Town Hall. Once the committee comes up with a plan Fran would like them to come back to us. Fran stated that the Board of Selectmen would have to appoint the committee.

Laura said servers are necessary at this time. One of the servers is very new but the other is quite old.

The records management software is being checked into. They want to have a consultant give us a quote for the entire Town Hall. She proposes to use grant money for this system. This can be put off for a while so Laura can look into what grants are available.

At 8:00 the meeting was reconvened.

1555 – Planning and Zoning Legal

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1555 PLANNING AND ZONING LEGAL IN THE AMOUNT OF \$30,000. MOTION PASSED UNANIMOUSLY.

1565 – Information Technology

MOTION BY ELMER CLARK, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1565 INFORMATION TECHNOLOGY IN THE AMOUNT OF \$56,580. MOTION PASSED UNANIMOUSLY.

1566 – Computer Equipment

MOTION BY ELMER CLARK, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1566 COMPUTER EQUIPMENT IN THE AMOUNT OF \$4,000. MOTION PASSED UNANIMOUSLY.

1030 – Office of the Town Clerk

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 1030 OFFICE OF THE TOWN CLERK IN THE AMOUNT OF \$32,574. MOTION PASSED UNANIMOUSLY.

1032 – Town Clerk Office Staff Salaries

MOTION BY JAY BERARDINO, SECONDED BY LORAIN COE TO APPROVE BUDGET 1032 TOWN CLERK OFFICE STAFF SALARIES IN THE AMOUNT OF \$50,146. MOTION PASSED UNANIMOUSLY.

2000 – Inlands Wetlands

MOTION BY ELMER CLARK, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 2000 INLANDS WETLANDS IN THE AMOUNT OF \$2,205. MOTION PASSED UNANIMOUSLY.

2005 – Zoning Board of Appeals

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 2005 ZONING BOARD OF APPEALS IN THE AMOUNT OF \$1,965. MOTION PASSED UNANIMOUSLY.

2010 Planning and Zoning

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 2010 PLANNING AND ZONING IN THE AMOUNT OF \$70,885. MOTION PASSED UNANIMOUSLY. The following changes were made: Item 103 - \$6,500, Item 139 - \$2,000, Item 141 – moved, Item 151 - \$1,000, Item 152 - \$100, Item 154 - \$500, Item 157 - \$75, and Item 204 58,710.

2011- Assistant ZEO Salary/Expenses

MOTION BY JAY BERARDINO, SECONDED BY ELMER CLARK TO APPROVE BUDGET 2011 ASSISTANT ZEO SALARY/EXPENSES IN THE AMOUNT OF \$5,000. MOTION PASSED UNANIMOUSLY.

2015 – Economic Development

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 2015 ECONOMIC DEVELOPMENT IN THE AMOUNT OF \$1,100. MOTION PASSED UNANIMOUSLY.

2020 – Conservation

MOTION BY ROB DESIMIONE, SECONDED BY LORAIN COE TO APPROVE BUDGET 2020 CONSERVATION IN THE AMOUNT OF \$13,080. MOTION PASSED UNANIMOUSLY.

2035 – Historic Commission

MOTION BY LORAIN COE, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 2035 HISTORIC COMMISSION IN THE AMOUNT OF \$1,600. MOTION PASSED UNANIMOUSLY.

2500 – Elections

MOTION BY LORAIN COE, SECONDED BY ELMER CLARK TO APPROVE BUDGET 2500 ELECTIONS IN THE AMOUNT OF \$25,440. MOTION PASSED UNANIMOUSLY.

2505 – Social Security

MOTION BY ROB DESIMIONE, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 2505 SOCIAL SECURITY IN THE AMOUNT OF \$123,570. AYES: FRAN KORN, LORAIN COE, JAY BERARDINO, ROB DESIMIONE. NAY: ELMER CLARK. MOTION PASSED.

2510 – Unemployment Comp.

MOTION BY ELMER CLARK, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 2510 UNEMPLOYMENT COMP. IN THE AMOUNT OF \$7,756. MOTION PASSED UNANIMOUSLY.

2515 – Employee Retirement Plan

MOTION BY ROB DESIMIONE, SECONDED BY ELMER CLARK TO APPROVE BUDGET 2515 EMPLOYEE RETIREMENT PLAN IN THE AMOUNT OF \$131,316. MOTION PASSED UNANIMOUSLY.

2520 – Insurance

MOTION BY ROB DESIMIONE, SECONDED BY LORAIN COE TO APPROVE BUDGET 2520 INSURANCE IN THE AMOUNT OF \$102,106. Jay is concerned that this has not been put out to

bid for two years. AYES: FRAN KORN, LORAIN COE, ROB DESIMIONE, ELMER CLARK. NAYS: JAY BERARDINO. MOTION PASSED.

2525 – Insurance Payroll Deductions

MOTION BY ROB DESIMIONE, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 2525 INSURANCE PAYROLL DEDUCTIONS IN THE AMOUNT OF \$426,383. MOTION PASSED UNANIMOUSLY.

This is still only an estimate. We do not have the bid in yet.

2535 – Special Acts and Ordinances

MOTION BY ROB DESIMIONE, SECONDED BY ELMER CLARK TO APPROVE BUDGET 2535 SPECIAL ACTS AND ORDINANCES IN THE AMOUNT OF \$0. This includes moving this item to 1030 which will make 1030 \$33,574. MOTION PASSED UNANIMOUSLY.

2540 – Tree Warden

Fran said they were going to put the \$28,500 for the Tree Warden back into the Tree Warden Budget but Rob preferred to put it into Contingency. At the present time Contingency 6020 is now back to \$133,500.

MOTION BY ROB DESIMIONE, SECONDED BY LORAIN COE TO APPROVE BUDGET 2540 TREE WARDEN IN THE AMOUNT OF \$4,100. MOTION PASSED UNANIMOUSLY.

2545 – Employee Assistant Program

MOTION BY ROB DESIMIONE, SECONDED BY LORAIN COE TO APPROVE BUDGET 2545 EMPLOYEE ASSISTANCE PROGRAM IN THE AMOUNT OF \$506. MOTION PASSED UNANIMOUSLY.

2550 – Drug and Alcohol Testing

MOTION BY ROB DESIMIONE, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 2550 DRUG AND ALCOHOL TESTING IIN THE AMOUNT OF \$2,000. MOTION PASSED UNANIMOUSLY.

2560 – Town Hall Expense General

MOTION BY LORAIN COE, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 2560 TOWN HALL EXPENSE GENERAL IN THE AMOUNT OF \$53,216. MOTION PASSED UNANIMOUSLY. Added \$1,000 for Tax Collector's window.

2562 – Municipal Heating Fuel

MOTION BY ELMER CLARK, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 2562 MUNICIPAL HEATING FUEL IN THE AMOUNT OF \$33,000. MOTION PASSED UNANIMOUSLY.

2563 – Municipal Custodial Services

Jay wants to see the bids feels this needs to be reviewed.

MOTION BY ROB DESIMIONE, SECONDED BY LORAIN COE TO APPROVE BUDGET 2563 MUNICIPAL CUSTODIAL SERVICES IN THE AMOUNT OF \$42,137. AYES: FRAN KORN, LORAIN COE, ROB DESIMIONE, ELMER CLARK. NAYS: JAY BERARDINO. MOTION PASSED.

3000 – Street Lights

MOTION BY ELMER CLARK, SECONDED BY LORAIN COE TO APPROVE BUDGET 3000 STREET LIGHTS IN THE AMOUNT OF \$43,000. AYES: FRAN KORN, LORAIN COE, JAY BERARDINO, ROB DESIMIONE. NAYS: ELMER CLARK. MOTION PASSED.

3005 – Capital Equipment

MOTION BY ELMER CLARK, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 3005 CAPITAL EQUIPMENT FUEL IN THE AMOUNT OF \$49,017. MOTION PASSED UNANIMOUSLY.

3006 – Highway Department Wages

MOTION BY ROB DESIMIONE, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 3006 HIGHWAY DEPARTMENT WAGES IN THE AMOUNT OF \$372,642. MOTION PASSED UNANIMOUSLY.

Overtime was moved to this account.

3007 – Highway Department Summer Wages

MOTION BY LORAIN COE, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 3007 HIGHWAY DEPARTMENT SUMMER WAGES IN THE AMOUNT OF \$17,400. MOTION PASSED UNANIMOUSLY.

3008 – Highway Department Vehicle Maintenance

MOTION BY LORAIN COE, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 3008 HIGHWAY DEPARTMENT VEHICLE MAINTENANCE IN THE AMOUNT OF \$40,000. MOTION PASSED UNANIMOUSLY.

3009 – Town Garage Maintenance

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 3009 TOWN GARAGE MAINTENANCE IN THE AMOUNT OF \$15,600. MOTION PASSED UNANIMOUSLY.

The Utilities were not split out in this budget. It will be worked on over the next year.

3010 – Public Works Regular Maintenance

MOTION BY ROB DESIMIONE, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 3010 PUBLIC WORKS REGULAR MAINTENANCE IN THE AMOUNT OF \$67,350. AYES: FRAN KORN, LORAIN COE, JAY BERARDINO, ROB DESIMIONE. NAYS: ELMER CLARK. MOTION PASSED.

3011 – Snow Removal

MOTION BY ELMER CLARK, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 3011 SNOW REMOVAL IN THE AMOUNT OF \$133,000. MOTION PASSED UNANIMOUSLY.

Discussion followed. Rob wanted to know how much sand and salt do we have on hand. Could we trim a little off this year. Fran said this is the first year we have not gone over and no knowing what the winter will bring he would feel better leaving it in the budget as it is.

3012 – Catch Basin Cleaning/Repair

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 3012 CATCH BASIN CLEANING/REPAIR IN THE AMOUNT OF \$22,000. MOTION PASSED UNANIMOUSLY.

3013 – Highway Department Vehicle Fuel

MOTION BY ROB DESIMIONE, SECONDED BY LORAIN COE TO APPROVE BUDGET 3013 HIGHWAY DEPARTMENT VEHICLE FUEL IN THE AMOUNT OF \$32,000. MOTION PASSED UNANIMOUSLY.

3014 – Chip Sealing

MOTION BY ROB DESIMIONE, SECONDED BY ELMER CLARK TO APPROVE BUDGET 3014 CHIP SEALING IN THE AMOUNT OF \$175,000. MOTION PASSED UNANIMOUSLY.

3016 – Highway Sweeping

MOTION BY LORAIN COE, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 3016 HIGHWAY SWEEPING IN THE AMOUNT OF \$23,000. MOTION PASSED UNANIMOUSLY.

4000 - 4070 – Public Safety

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGETS 4000 - 4070 PUBLIC SAFETY IN THE AMOUNT OF \$513,287. MOTION PASSED UNANIMOUSLY.

This includes the following budgets:

4000	Emergency Management	2,200
4003	Emergency Operations Center	9,300
4005	Crossing Guard	5,284
4014	Animal Control Salary	15,600
4015	Animal Control Expenses	14,750
4020	Volunteer Fire Company	56,760
4025	Fire Company Trustees	27,720
4030	Volunteer Ambulance Company	24,420
4031	Public Safety Records Management	9,580
4032	Town Wide Radio Communications	20,641
4035	Fire Marshal	21,790
4040	Valley Shore Communications	65,371
4045	Fire Pond Fund	5,000
4055	Resident State Trooper Office	135,300
4056	Resident State Trooper Contract	97,221
4065	Public Safety	1,350
4070	Burning Permits	1,000

4500 - 4570 – Health & Welfare

MOTION BY ROB DESIMIONE, SECONDED BY ELMER CLARK TO APPROVE BUDGETS 4500 - 4570 HEALTH & WELFARE IN THE AMOUNT OF \$145,526. MOTION PASSED UNANIMOUSLY.

Change the name Human Services to Social Services and the Department of Human Services to the Department of Social Services.

This includes the following budgets:

4500	Social Services Salary	46,239
4508	Department of Social Services	20,212
4518	Transportation	42,649
4570	Youth Services	36,426

5001 – 5006 – Library

MOTION BY ELMER CLARK, SECONDED BY ROB DESIMIONE TO APPROVE BUDGETS 5001-5006 LIBRARY IN THE AMOUNT OF \$452,701. MOTION PASSED UNANIMOUSLY.

The changes came off the salary survey.

This includes the following budgets:

5001	Library Wages	281,147
5002	Information Technology	36,873
5003	Buildings & Grounds	18,500
5004	Books & Media	52,000
5005	Library Expenses	61,400
5006	UC Library Parking Lot Lease	5,000

5501- Recreation

MOTION BY ROB DESIMIONE, SECONDED BY ROB JAY BERARDINO TO APPROVE BUDGETS 5501, 5505, 4555 AND 5066 RECREATION IN THE AMOUNT OF \$135,180. MOTION PASSED UNANIMOUSLY.

This includes the following budgets:

5501	Recreation Total Wages	67,110
5505	Recreation Expenses	48,360
4555	Durham 60+ Club	600
4599	Senior Citizens	19,110

7500 - 7510 – Environmental Services

MOTION BY LORAIN COE, SECONDED BY ROB DESIMIONE TO APPROVE BUDGETS 5501 - 7510 ENVIRONMENTAL SERVICES IN THE AMOUNT OF \$356.358. MOTION PASSED UNANIMOUSLY.

This includes the following budgets:

7500	DMIAAB	346,608
7505	Landfill Water System	5,750
7510	Household Hazardous Waste	4,000

6700 – Capital Improvements

MOTION BY JAY BERARDINO, SECONDED BY ROB DESIMIONE TO APPROVE BUDGET 66700 CAPITAL IMPROVEMENTS IN THE AMOUNT OF \$36,772. MOTION PASSED UNANIMOUSLY.

This includes the following:

IT	16,537
Ambulance	12,735
Microfilming	10,000
Library	2,500

6730 – Town Clerk LOCIP Fund

MOTION BY LORAIN COE, SECONDED BY ELMER CLARK TO APPROVE BUDGET 6730 TOWN CLERK LOCIP FUND IN THE AMOUNT OF \$5,000. MOTION PASSED UNANIMOUSLY.

6520 RESERVE FUND: Rob recommended taking \$20,000 out of Emergency Services and \$10,000 from Senior Citizens to bring the General Fund Reserve Appropriation to \$348,400

MOTION BY ROB DESIMIONE, SECONDED BY JAY BERARDINO TO APPROVE BUDGET 6520 RESERVE FUND IN THE AMOUNT OF \$348,400. MOTION PASSED UNANIMOUSLY.

6020 CONTINGENCY –

MOTION BY LORAIN COE, SECOND BY ELMER CLARK TO APPROVE BUDGET 6020 CONTINGENCY IN THE AMOUNT OF \$133,400.

The total Town budget is \$4,021,160.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Sharon J. Criscuolo

Sharon J. Criscuolo

Secretary to the Board of Finance